



Self-Study Report 2016

BGS INSTITUTE OF MANAGEMENT STUDIES

(Affiliated to Bangalore University, Bangalore)



!jai sri gurudev!

Table of Contents

Preface:	3
Executive Summary:	5
CRITERION – I: CURRICULAR ASPECTS	23
Curriculum Planning and Implementations:	23
1.2 Academic Flexibility	26
1.3 Curriculum Enrichment	29
1.4 Feedback System.....	31
CRITERIA II: TEACHING LEARNING AND EVALUATION	33
2.1 Student Enrollment and Profile	33
2.2. Catering to Student Diversity	37
2.3. Teaching-Learning Process.....	41
2.4. Teacher Quality	47
2.5. Evaluation Process and Reforms.....	50
2.6. Student Performance and Learning Outcomes	52
CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION	55
3.1 Promotion of Research.....	55
3.2 Resource Mobilization for Research.....	58
3.3 Research Facilities	59
3.4 Research Publications and Awards.....	61
3.5 Consultancy	62
3.7 Collaboration.....	66
CRITERION IV: INFRASTRUCTURE AND LEARNING PROCESS	70
4.1 Physical Facilities.....	70
4.1.2 Detail the facilities available for	70
4.2 Library as a Learning Resource.....	76
4.2.2 Provide details of the following:	76
4.3 IT Infrastructure	79
4.4 Maintenance of Campus Facilities	81
CRITERION V: STUDENT SUPPORT AND PROGRESSION	86
5.1 Student Mentoring and Support	86
5.2 Student Progression.....	92
5.3 Student Participation and Activities	95
CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT	102
6.1 Institutional Vision and Leadership.....	101
6.2 Strategy Development and Deployment	104
6.3. Faculty Empowerment Strategies	108
6.4. Financial Management and Resource Mobilization	110
6.5 Internal Quality Assurance System (IQAS)	110
CRITERIA VII: INNOVATIONS AND BEST PRACTICES	114
7.1. Environment Consciousness	114
7.3. Best Practices	115
EVALUATIVE REPORTS OF DEPARTMENTS	119

Track Id: KAC0GN25229
Dated: 30/06/16

To
The Director,
National Assessment and
Accreditation Council (NAAC)
P.O. Box no: 1075, Nagarbhavi,
Bangalore- 560072,
India

Sub: Uploading SSR to the college website

Dear Sir,

I'm writing this letter to inform you that we are uploading our SELF STUDY REPORT 2016 in our official website for First Cycle Accreditation showcasing the key aspects of the functioning of our college.

I ardently look forward to hear from you on your decision for peer team inspection in our college.


Principal (signature)
Seal: **Principal**
BGS Institute of Management Studies
BGS Campus (SJCIT), B B Road
Chikballapur-562 101

Preface:

It's an opportunity to submit Self Study Report (SSR) of our college to National Assessment & Accreditation Council (NAAC), Bangalore, for Accreditation (Cycle-I) in order to achieve further sustenance, enhancement and improvement of quality of our college. The internal quality assurance cell, established in the year 2007 for the accreditation,

BGS Institute of Management Studies is a relatively new college as compared to other colleges in the neighborhood. It was established in the year 2007 under the banner of "Sri Adichunchanagiri Shikshana Trust(R)" to build enthusiastic quality professionals in the field of management and commerce. The institute, over the NINE years of its existence has proved its academic discipline and quality oriented system of education and has the reputation of best academic results and placements in well-known companies. BGS Institute of Management studies is located in the BGS Campus of BB Road, Chickaballapur on Bengaluru-Hyderabad national highway about 50 kms from Bengaluru and about 20 kms from Kempegowda International Airport, Bengaluru.

In view of the above, the institution looks forward to getting validated and accredited as well as getting into the process of institutional self-development through cycles of re-accreditations.

Asserting our firm conviction in the methodology of NAAC assessment, I cordially invite the NAAC Peer Team to help us in our onward journey towards further improvement and sustenance of quality.

Principal
Venkatesh Babu

|jai sri gurudev|

Executive Summary:

CRITERION – I: CURRICULAR ASPECTS

The college aims to imbibe an inverse knowledge, freedom of expression and encourages taking up research papers. Students are always welcomed in the free and open platform to clarify their doubts, if any and to ask the questions which are next to impossibility and the required technical tools are provided for them to solve various problems. As the curriculum is designed by the university, the college does not have a direct control on the curriculum, but there are who faculties contribute in the formulation of syllabus, many of the faculties attend the meetings conducted by the University and share their feedback on curriculum as the stakeholders. Faculties take an immense pleasure of designing and development of the curriculum if there is scope. Faculties are regularly upgraded about the latest teaching methodologies through the workshops and seminars organized regularly. The college designs syllabus for Add-On course offered by the college, in consultation with the field experts. Along with the regular curriculum enrichment programmes such as Soft-Skill training, Personality Development programmes, Communicative English classes etc., are organized on a regular basis.

College prepares an Academic Calendar of events parallel with the University Calendar every year, and it is ensured that it is followed and the records are maintained by taking the attendance, and also to ensure regular and smooth functioning of the various academic processes. Each and every progress like academic and administrative activities is tracked regularly by the Departmental Heads and the key highlights are shared with the Principal. Selection and pay-scale of faculties is as per the Government / University Norms/Requirement, if the college feels there is the requirement for a staff, it recruits through the management side. The college also runs various self-financed programs to enhance the employment opportunities for students. College offers all the elective groups to the students as prescribed by the university. Students are sensitized to the environment and gender issues through various activities organized by the college, and by the seminars conducted within and outside the college. As for the holistic development of the students the college conducts programmes on moral and ethical values, community orientation, life-skills management etc.

The college ensures that the Students are familiar with the evaluation scheme and examination pattern whenever the revision of the same occurs at the University level.



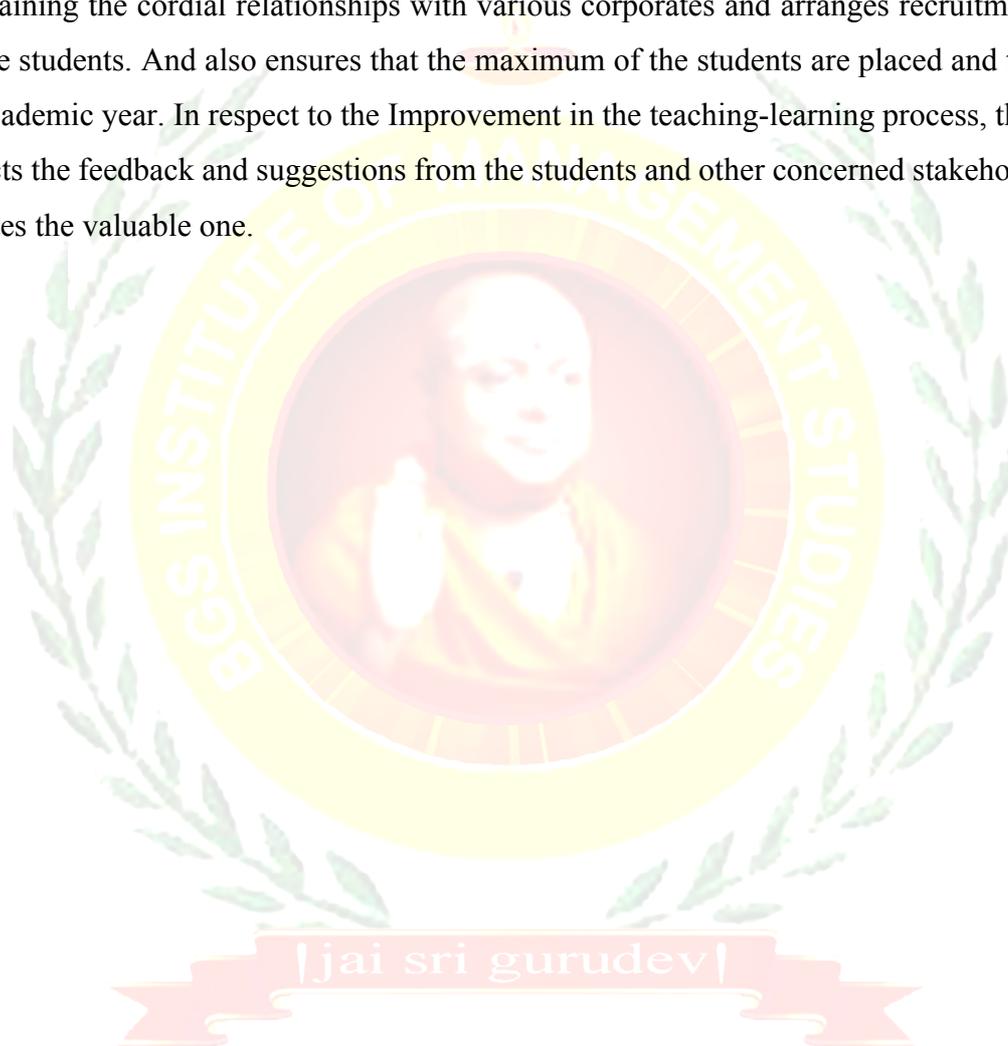
CRITERIA II: TEACHING LEARNING AND EVALUATION

The college has complete transparency in its admission process. Selection of students is done purely on merit basis and reservation policy as per the state Government is strictly adhered to. Students from rural background, socially and economically weaker sections of the society are given the most preference; the college also provides the free education for the students who are really in need of funds, and good in studies. The college has dedicated Admission Committee appointed by the college during the admission season. Fee structure of the college is in tune with the Vision and Mission of the college, which is highly economical for lower income group. Classrooms are huge and the ventilation is good with the proper air condition which has made the campus differently abled friendly, ensuring approachable and equitable access to all the students. The college also follows a mechanism to review the profile of the enrolled students. This is done by initiating debates and discussions and encouraging participation by all students of the class. In the beginning of every academic year Orientation programmes are conducted to motivate and educate the students in regard to curriculum, college facilities, presence of various activity clubs, NCC, NSS, etc. by their respective class teachers. Library Advisory Committee supports the college and students for greater use of library facilities in the college. Bridge classes, remedial coaching, coaching classes for entry into service, skill development programmes are part of the learning process in this college.

IQAC contributes to the overall development of the college by laying great emphasis on the teaching-learning process. Teachers are provided with LED projectors, desktops to encourage use of modern multimedia and ICT tools to deliver lectures. E-journals, in addition contributes to the e-infrastructure of the college, thus providing an easy access to the pool of information available on the web. A blend of these modern tools along with the conventional chalk-n-talk method has given a boost to the teaching-learning process.

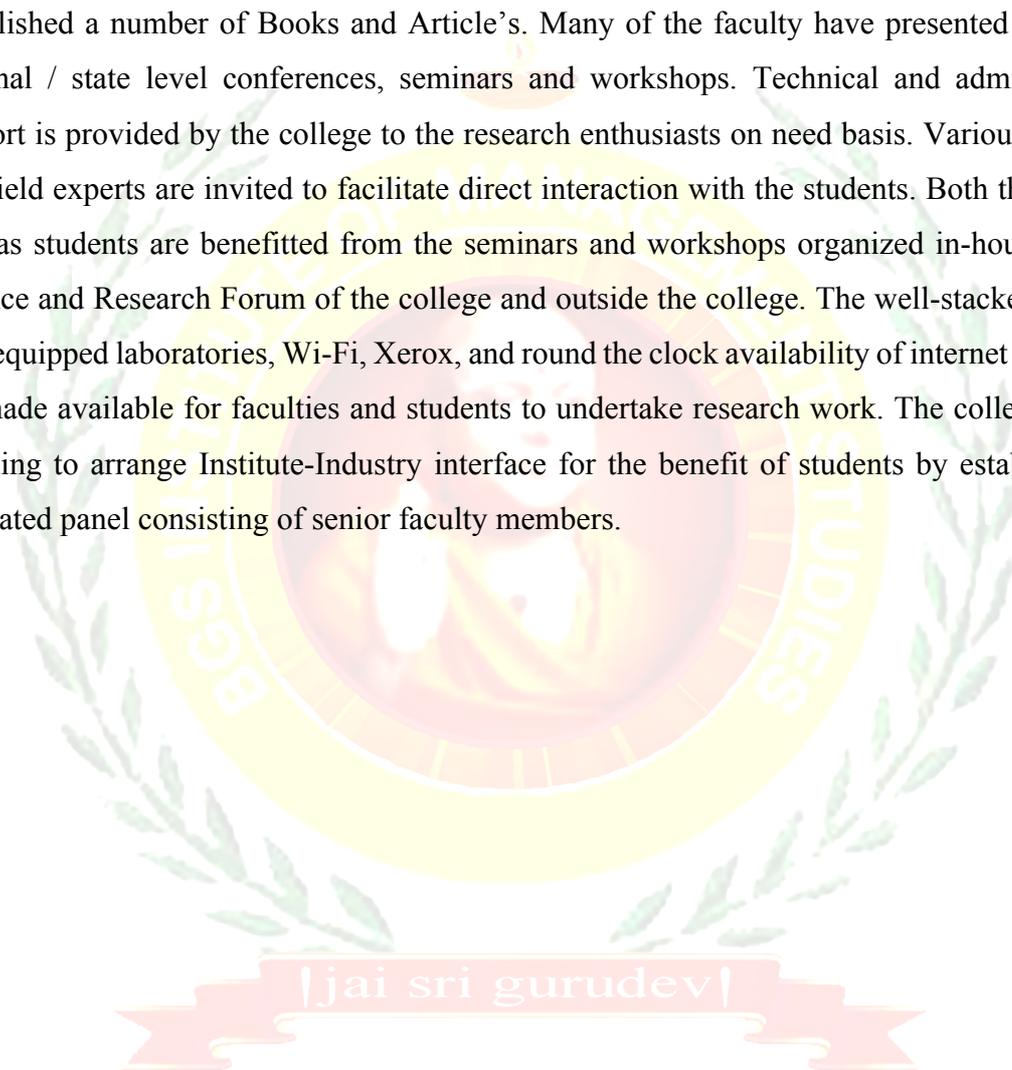
The college values its faculties and students as the most valuable assets. Sabbatical and duty leaves are given to faculties for pursuing higher education, Ph.D. etc. Faculties are also encouraged to get involved in research work. Examination and evaluation reforms of the University are timely implemented by the Examination Committee. Students are regularly updated about the changes in evaluation pattern through the teaching faculties.

Internal assessment examinations are being conducted transparently in the college. The regulations of the university with regard to Internal Assessment is strictly adhered to. The Governing Council of the college convene results review meetings regularly. The wide range of extra-curricular and co-curricular activities is provided/conducted for students to get an exposure to number of Non-academic opportunities as well. Various committees are enthusiastically working in this regard. The Placement Cell takes the responsibility of maintaining the cordial relationships with various corporates and arranges recruitment drives for the students. And also ensures that the maximum of the students are placed and the end of the academic year. In respect to the Improvement in the teaching-learning process, the college collects the feedback and suggestions from the students and other concerned stakeholders, and initiates the valuable one.



CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

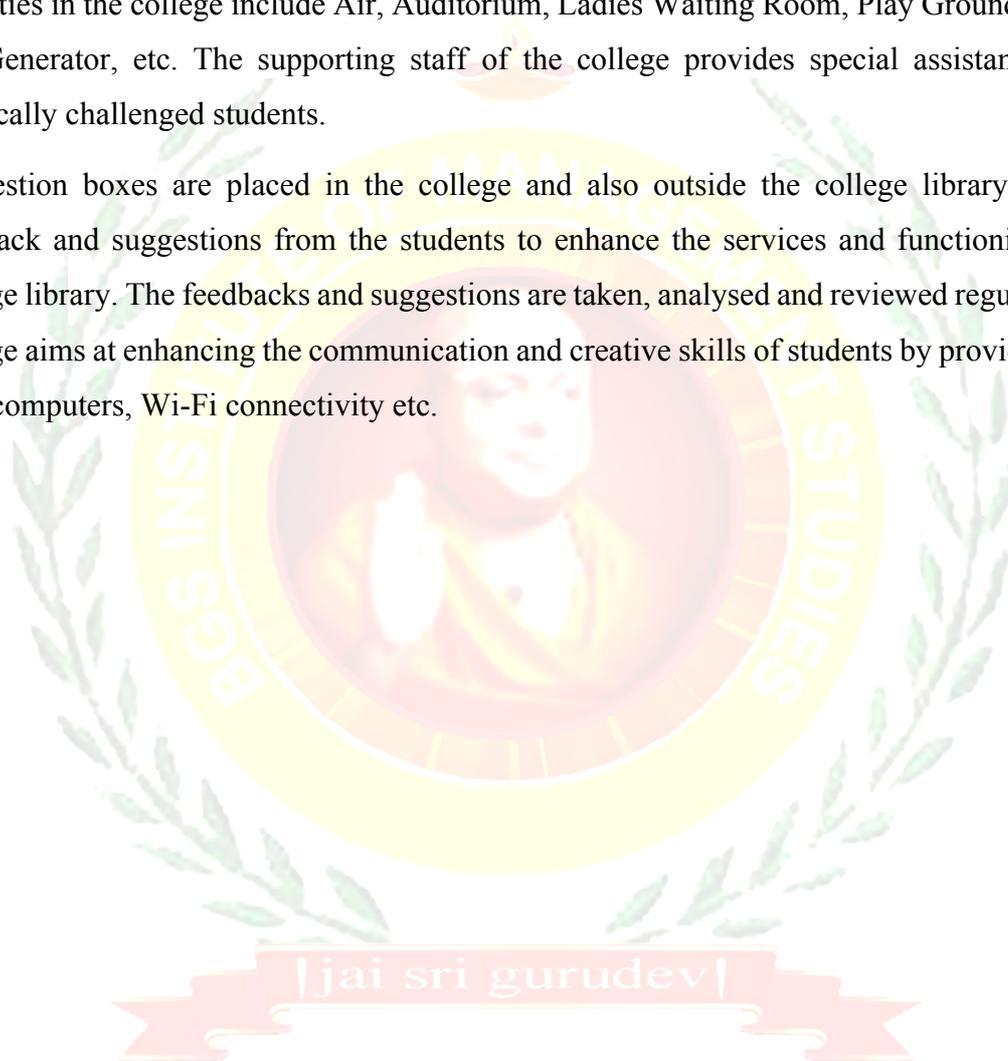
The college is an under-graduate college having limited scope for research; The College has a Ph.D. holder to. And the college also encourages the faculties to pursue degrees during their tenure of service to the college. The management also encourages faculties to undertake major and minor research projects in their areas of interest. Teachers of the college have also authored / published a number of Books and Article's. Many of the faculty have presented papers in national / state level conferences, seminars and workshops. Technical and administrative support is provided by the college to the research enthusiasts on need basis. Various industry and field experts are invited to facilitate direct interaction with the students. Both the staff as well as students are benefitted from the seminars and workshops organized in-house by the Science and Research Forum of the college and outside the college. The well-stacked library, well equipped laboratories, Wi-Fi, Xerox, and round the clock availability of internet facilitates are made available for faculties and students to undertake research work. The college is also planning to arrange Institute-Industry interface for the benefit of students by establishing a dedicated panel consisting of senior faculty members.



CRITERION IV: INFRASTRUCTURE AND LEARNING PROCESS

The college is well known for the good infrastructure, which is green, and the resources and facilities to support the faculties and students in smooth execution of the teaching, learning and research works. College has well equipped classrooms, laboratories, business Lab. College libraries. The library has the internet facility, e-journals, e-books, Xerox facility, OPAC, etc. Facilities in the college include Air, Auditorium, Ladies Waiting Room, Play Ground, Parking lot, Generator, etc. The supporting staff of the college provides special assistance to the physically challenged students.

Suggestion boxes are placed in the college and also outside the college library to invite feedback and suggestions from the students to enhance the services and functioning of the collage library. The feedbacks and suggestions are taken, analysed and reviewed regularly. The college aims at enhancing the communication and creative skills of students by providing them with computers, Wi-Fi connectivity etc.



CRITERION V: STUDENT SUPPORT AND PROGRESSION

The college as a detailed and informative prospectus which is published every year by adding the upgradations or any changes if done in the college which can be availed by the college to all the admission seekers at the time of admission. Well stacked library with e-Books and e-Journals have made a stimulus learning experience in the college. Faculties encourage students to undertake research work and visit various business establishments and industries to get a practical exposure of the same. Descriptive reports on the industrial visit and research projects are then prepared by the students.

Results of the college are consistently good for several years with a few ranks and medals. The college owes the gold medal university wise. Entrepreneurial skills and creative thinking is nurtured among students through informal discussion of case studies in the class rooms. Students are also advised to take-up part time jobs for getting a real-life exposure of the industry environment. Apart from this, the Placement office assists students in preparing their resume's and train them for campus placements by organizing job fairs and other campus placement activities. The college has also subscribed to an online student profile mapping software recently, for career guidance and psychometric profile mapping of students, which enables students to choose a job / career that suits their personality, skills and interest.

Grievances, if any are addressed at a priority by the Grievance Redressal Committee. Women Cell of the college takes care of issues of gender bias. A link for sharing grievances is provided on the college website, allowing all the concerned stakeholders to contribute in enhancing the various academic and administrative processes of the college. To minimize the failure and drop-out rate, special counselling sessions are arranged for the students. Mentoring of students at the risk of drop out is done by the faculties and efforts are made to identify the reason of drop-out to take suitable measures to curb drop-out and failure.

The former faculties and students are invited on all important occasions. Some of the interested alumni are also given an opportunity to serve as ad-hoc/permanent faculties based on their interests and requirement of the college.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

The management consists of Eminent Academicians, Scientists, Retired Administrators, Philanthropists, and Entrepreneurs'. Almost all of the Managing Committee members are retired from their profession and Now devote their full time to the college management. The rich experience of the managing committee members is Now sincerely dedicated for the Noble cause of imparting quality education at affordable cost to the deprived section of the society, which deserves all sort of admiration.

The college has an active IQAC consisting of internal as well as external stakeholders. Various committees, cells and clubs are also functioning for smooth execution of the academic and administrative activities of the college. Delegation of duties and responsibilities by these committees leads to better governance. The administrative staff also contributes in smooth functioning of the college. Recommendations given by the IQAC are evaluated and implemented as necessary. Thus, constant efforts are made to achieve excellence both in letter and spirit. Feedback obtained from faculties, students and other stakeholders is analysed on a regular basis and appropriate measures are taken to incorporate the required changes.

The college frames its quality policies in consultation with all the important stakeholders including the Principal, teachers, students, parents, IQAC etc. The quality policies include societal aspects along with academic and administrative aspects. The college is planning to sign MoUs with NGOs to inculcate a sense of social responsibility among students. A peaceful working environment along with effective HR policies helps in attracting and retaining the talented and qualified human resource of the college. The college is also planning to introduce certificate courses to enhance the employment opportunities of students. Regular upgradation and maintenance of the infrastructure is done by the college.

The college undertakes both the Internal as well as External Audit. Qualified auditor is appointed for auditing; who conducts continuous audit and audit report is submitted after conducting final audit. Every year, the audit report is presented before the General Body Meeting for acceptance, Infrastructure and facilities provided by the college are also regularly inspected by the Local Inquiry Committee of Bangalore University to ensure adherence to the University Norms. Permanent affiliation has been sanctioned by Bangalore University only on the basis of facilities provided and procedures adopted by the college.

PROFILE OF THE INSTITUTION:

1. Name and Address of the College:

Name: BGS Institute of Management Studies		
Address: BB Road, SJCIT BGS Campus, Chickaballapur		
City: Chickaballapur	Pin: 562101	State: Karnataka
Website: bgsims.org.in		

2. For Communication:

Designation	Name	Telephone With STD code	Mobile & Fax	Email
Principal	Venkatesh Babu B.R	08156-263028	9900404505	principalbgsims@gmail.com
Vice Principal	-	-	---	---
Steering Committee Coordinator	-			

3. Status of the Institution:

i) Affiliated College	✓
ii) Constituent College	
iii) Any other (specify)	

4. Type of Institution:

a. By Gender

i) For Men	
-------------------	--

ii) For Women	
iii) For Co-Education	✓

b. By Shift

i) Regular	✓
ii) Day	
iii) Evening	

5. *It is a recognized minority institution?*

Yes	
No	✓

If Yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. *Source of Funding:*

Government	
Grant-in-aid	
Self-financing	✓
Any other	

7. *a. Date of establishment of the college:*

18-7-2007

b. University to which the college is affiliated/or which governs the college (If it is a constituent college):

Bangalore University

c. Details of UGC recognition: Nil

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i.2(f)		
ii.12(B)		

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act) – Annexure 1

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): Nil

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm- yyyy)	Validity	Remarks
i.				
ii.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ✓
No

If Yes, has the College applied for availing the autonomous status?

Yes No: ✓

9. Is the college recognized

a) By UGC as a College with Potential for Excellence (CPE)?

Yes No ✓

If Yes, date of recognition:.....NA.....(dd/mm/yyyy)

b) for its performance by any other governmental agency?

Yes

No ✓

If Yes, Name of the agency.....NA.....and

Date of recognition:NA.....(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location	Urban
Campus area in sq.mts.	6.15 acres
Built up area in sq.mts.	1468 sq mts

(*This includes the ground floor, residential area including hostel)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities :
- Sports facilities
 - * Playground: ✓
 - * swimming pool :
 - * gymnasium : ✓
- Hostel
 - *Boys 'hostel
 - Number of hostels:
 - Number of inmates:
 - Facilities (mention available facilities)
 - *Girls' hostel ✓
 - Number of hostels : 1
 - Number of inmates :
- iii. Facilities (mention available facilities): Transportation, food (North and south Indian food), 24 hrs back up, emergency medical assistance
- *Working women's hostel
 - i. Number of inmates
 - ii. Facilities (mention available facilities)
- Residential facilities for teaching and Non-teaching staff :
 - (give numbers available—cadre wise)
 - Cafeteria ✓
 - Health centre:

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....Health centre staff- There is provision for first aid, there is a vehicle available to take them to the hospital. We have a doctor (Director) who is a trust member working at the hospital near the college.

Qualified Doctor	-	Part-time
Qualified Nurse	Fulltime	-

- Facilities like banking, post office, book shops: State Bank of Mysore (within campus)
- Transport facilities to cater to the needs of students and staff :
Transportation facility for students AND
Transportation facility for students staying in hostel.
- Animal house:
- Biological waste disposal : ✓
- Generator or other facility for management/regulation of electricity and voltage : UPS back up,
- Solid waste management facility:
- Waste water management:
- Water harvesting : Available in the College Hostel

12. Details of programmes offered by the college (Give data for current academic year)

Sl.No	Programme	Duration (years)	Entry Qualification	Medium of Instruction	Sanctioned/ Approved Student strength	No.of students admitted
1	B.Com	3 years	12 th /P.U.C	English	120	120
2	B.B.A	3 years	12 th /P.U.C	English	120	80

* based on 1st year admission -2014-15

13. Does the college offer self-financed Programmes?

Yes ✓

No

If Yes, how many? : 2

14. New programmes introduced in the college during the last five years if any?

Yes		No	✓	Number	
-----	--	----	---	--------	--

15. List the departments (respond if applicable only and do Not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do Not list the departments offering common compulsory subjects for all the programmes Like English, regional languages etc.)

Particulars	UG
UG	B.Com
	B.B.M

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. Annual system	
b. Semester System	✓
c. Trimester system	-

17. Number of Programmes with

a. Choice Based Credit System	2
b. Inter/Multidisciplinary Approach	-
c. Any other (specify and provide details)	-

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No ✓

If Yes,

a. Year of Introduction of the programme(s).....(dd/mm/yyyy)and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:.....Date:

.....(dd/mm/yyyy)Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately? Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No ✓

If Yes,

- Year of Introduction of the programme(s).....(dd/mm/yyyy) and number r of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:..... Date:(dd/mm/yyyy) Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately? Yes No ✓

20. Number of teaching and Non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff		
	Lecturers		Senior lecturer		Assistant Professor		M	F	M	F	
	M	F	M	F	M	F					
Sanctioned by the UGC/ University/ State Government	9	7		3	1						
Recruited	-	-					-	-	-	-	
Yet to recruit	-	-	-	-							
Sanctioned by the Management/ Society or other authorized bodies							7	2			
Recruited	-	-	-	-	-	-	-	-	-	-	-
Yet to recruit	-	-	-	-	-	-	-	1	-	-	-

21. Qualifications of the teaching staff:

Highest qualification	Lecturers		Senior lecturer		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
MBA	4	1					5
M.Com	5	4			1		10
M.Phil				1			1
P.hD				1			1
M.A/		1		1			2
B.Ed							
M.Ed		1					1

22. Number of Visiting Faculty/Guest Faculty engaged with the College: 3 visiting faculties

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2012-13		2013-14		2014-15		2015-16	
	M	F	M	F	M	F	M	F
General	6	6	5	7	1	2	3	5
SC	8	4	7	5	8	6	6	12
ST	5	5	2	3	4	5	4	3
OBC	15	52	80	53	78	81	15	86
Others	1	2	1	1	3	5	2	6

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state the college is located	502				
Students from other states	16				
NRI	-	-			-
Foreign Students	2				
Total			-	-	

25. Dropout rate in UG and PG (average of the last two batches)

UG— **Batch-1 :**

Batch 1	07
2014-15	
Batch 2	21
2015-16	

26. Unit Cost of Education

(Unit cost=total annual recurring expenditure (actual) divided by total number of students enrolled)

including the salary component : 14,588.73/-

excluding the salary component : 7,273/-

27. Does the college offer any programme/ in distance education mode (DEP)?

Yes No ✓

If Yes,

a) is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

CRITERION – I: CURRICULAR ASPECTS

Curriculum Planning and Implementations:

1.1.1 State the vision, mission and objectives of the Institution and describe how these are communicated to the students, teachers, staff and other stake holders.

Vision

“To provide a comprehensive and par excellence education to young generation, to make the ever challenging global environment successful and to serve the society”

Mission

1. To provide an excellent learning environment for students
2. To develop critical thinking, effective communication and learning skills in the students
3. To promote the value of ethical behavior, responsibility and commitment
4. To recruit and retain a diverse faculty of qualified educators, providing them with environment and opportunity to flourish

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific examples.

- The Parent University frames the syllabus and this syllabus is followed in the entire UG course by the institution. The broad guidelines are kept in mind while doing the internal evaluation.
- The college conducts various types of examinations like Class tests, mid-term and test examinations in every academic year. The examinations ensure proper assessment of the student in an intensive manner.
- The students are handed over with the assignments by the department so that all necessary preparations can be done by them for self-improvement. The students are provided with unitized syllabus at the beginning of each academic year.

- Compulsory language tests are emphasized so that students are instilled with basic language skills.
- The various departments of the college arrange excursion and educational visits from time to time for the benefit of students.
- The departments ask the students to give formal and informal feedback on various aspects of curriculum delivery. These feedbacks are discussed in the departmental meetings and corrective measures are taken for achieving better results.
- In the college, the students are encouraged to write articles and present papers in and college magazines and also give talks on topics in seminars.

1.1.3 What type of support (Procedural and practical) do the teachers receive (from the University and/or Institution) for effectively translating the curriculum and improve teaching practices?

- Any changes in curricula are informed by the Parent University through periodic circulars to the college.
- Orientation/Refresher Courses/ Workshops/ Seminars are organized by the affiliating University and the college encourages the faculties to participate in them so as to update their knowledge and to improve the teaching practices.
- The faculty members are officially Nominated by the college to participate in various seminars, conferences and workshops etc. organized by the affiliate University.
- Sufficient reference and other related books and essential teaching and reference materials such as Journals, Magazines, and software's are provided by the college to enable its faculties to ensure effective delivery of curriculum.
- Since all the affiliated colleges are Not uniform by standard there is only a little scope to introduce too much suggestion in the UG/PG syllabus.
- Internet can be accessed both in the library and the computer center to enable the teachers to surf the net for effective teaching. Power Point Presentation is prepared by the teachers

for some of the subjects both for the purpose of teaching as well as for their individual academic activities. The college provides with Academic support to enhance knowledge in the areas whenever the curriculum is amended. In this context, it should be Noted that the UG syllabus in some subjects have undergone a great deal of modifications in respect of prescribed texts and pattern of questions. The teachers of the college orient themselves to the changes effected.

1.1.4 Specify the initiatives taken up or contribution made by the Institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency.

- The college strictly follows and explores all angles to give the students the widest possible perspective without diluting the prescribed syllabus of University.
- The teaching in the college is done by demonstration and library centric and is Not merely bookish.
- The college organizes guest lectures by the Industry specialists and senior academicians from other colleges besides the regular theory classes by faculties.
- The teachers give personal attention to the late bloomers and advices them after identifying their area of weaknesses.

These sincere and voluntary efforts on the part of teacher cannot always be quantified in terms of results.

1.1.5 How does the Institution network and interact with beneficiaries such as Industry, research bodies and the University in effective operationalization of the curriculum?

There is No formal way of interacting with network beneficiaries as of Now.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the university? (Number of staff members/departments represented on the Board of studies, student feedback, teacher feedback, stakeholder feedback provided specific suggestions etc.

Nil

1.1.7. Does the Institution develop curriculum for any of the courses offered (other than those under the preview of the affiliating University) by it? If „Yes“, give details on the process (Needs Assessment design, Development and planning) and the courses for which the curriculum has been developed.

The institution does Not develop curriculum for any other courses.

Skill oriented courses: Six sigma certification program, soft skill training program is being conducted for the students.

1.1.8. How does Institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

- There is an internal assessment like class test, interactive sessions with the students inside the class rooms based on questions, mid-term, test examinations in the institution in place through which the curriculum is systematically completed in a time frame through proper teaching and planning.
- At three different levels viz., in the departmental meetings, in the meetings of the Teachers ‘Council and in the meeting of the Academic Sub-Committee matters related to academic performances of the students are reviewed Finally, in a proactive manner, the Governing Body, the highest authority of the college reviews the observations of the Academic Sub-Committee.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc. offered by the institution.

The college has several certificate courses. They are listed below

1. Certified Management Accountant
2. Certificate in Digital Marketing
3. Professional certificate in Digital Marketing
4. Advance Certificate in Digital Strategy

5. Basics of Financial Modelling
6. Financial Modelling using Excel
7. Financial Modelling using VBA
8. Basics of Business Analytics
9. Business Analytics using R
10. Applications of Business Analytics
11. Power of Promotion
12. Accounting for Entrepreneurs
13. Accounting using Tally
14. International Financial Reporting Standards
15. Mastering Negotiation Skills
16. Six Sigma Certification Program.

1.2.2. Does the Institution offer programmes that facilitate to twinning /dual degree? If Yes, give details.

No, the institution does Not offer programmes that facilitate twinning/dual degree. There is No provision for such programmes as per the Norms and regulations of the University.

1.2.3. Give details on the various Institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

- The Range of Core/Elective options offered by the University and those opted by the college
Choice of electives is available for degree courses (Hons and Gen).
- Choice based Credit System and range of subject options
CBCS- 2 programs

- Courses offered on modular form
Not applicable
- Credit transfer and accumulation facility
Not applicable
- Lateral and vertical mobility within and across programmes and courses
Not applicable
- Enrichment courses
Career guidance cell organizes workshops and `s

1.2.4. Does the Institution offer self-financial programmes? If „Yes“, list them and indicate how they differ from other programmes, with reference to admissions, curriculum, fees structure, teacher qualification, salary etc.

The 2 courses (B.Com and B.B.A) offered by the college are self-financing.

1.2.5. Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If „Yes“ provide details of such programme and the beneficiaries.

- The students of the college are Not provided with any exclusive technical skill based education as of Now.
- Career Counselling Cell in the college regularly organizes seminars to apprise the students about the job prospects in the regional as well as global employment markets

1.2.6. Does the university provide for the flexibility of combining the conventional face to face and distance mode of education for students to choose the courses/combinations of their choice? If “Yes” how does the institution take advantage of such provisions for the benefit of students?

As of Now there is No option for distance mode of education. The conventional ‘face to face ‘counselling method is followed by the institution. In this method, the students are informed

about the available courses and advised to make a proper choice of courses that would be beneficial for them in the future.

1.3 CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the Institution to supplement the University's curriculum to ensure that the academic programmes and Institutions goals and objectives are integrated?

As the curriculum is directed from the university the college does not have any flexibility to modify the curriculum, instead the college can enrich and organize the curriculum to explicitly reflect the experience of the students and also to enhance their soft skills and at the same time cater to the needs of the dynamic employment market, the college has the following provisions:
The

- The college encourages the faculty members to attend FDP, refresher courses, seminars, conferences, workshops etc. to keep themselves updated which also helps the lectures to get explore to the information so that the students are benefitted by the same.
- The students are encouraged to attend career counseling workshops arranged by the colleges, where the workshops help the students in their employment opportunities. College also provides an open platform for the students to participate in the seminars and workshops to update themselves with recent trends in academics which will help the students to grow wide in terms of employment has well as knowledge wise.
- All the UG courses are not a subject to the class room teachings it also has some part of practical elements which are applicable in the real world hence the college supplements both by departments even outside the purview of syllabus.
- The college also has collaboration with few companies in terms of employment and training program for the students.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The college is Not authorized to formulate its own curriculum as it is an affiliate of the University. It entirely depends on the privilege of the university. The college has been innovative by enriching the curriculum keeping in view the basic intellectual requirements of the students through proactive involvement of the faculty as a stakeholder.

Change in curriculum is discussed in the meeting of the departments. Other faculty members are invited to participate in workshops arranged by the BOS and are entitled to give their valued opinion in regard to change and updation of the curriculum.

1.3.3. Enumerate the efforts made by the Institution to integrate the cross cutting issues such as gender, climate change, environmental education, Human Rights, ICT etc. into the curriculum?

Various actions have been regularly initiated by the institution to integrate the cross cutting issues. The details of the actions initiated are:

Gender sensitivity:

At the beginning of the academic year, the induction programme is conducted for all the fresher's to educate and create sufficient awareness on gender sensitivity.

Environmental education:

The college has an Eco club. The main purpose is to develop awareness among the students regarding recent issues associated with environment protection. The students in the college are taught both in theoretical classes and in the process of preparing project reports on different environmental issues. There are many students who show substantial interest and are advised to share their experiences to other people.

ICT

The institution has its own computer centre with modern facilities. There is also Internet facility in the library and the students can access the same according to their requirements.

1.3.4. What are the various value-added courses/environment programmes observed to ensure holistic development of students?

No such courses as of Now.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- For enriching the curriculum there was No formal feedback system for the stakeholders. However, from the year 2016 the college has purchased a software to take online feedback about curriculum from different stakeholders. The feedback is further analyzed and after necessary discussions actions are taken.
- The college arranges interactive parent-teacher meetings especially after mid/test examinations to discuss areas of concern and corrective measures are taken wherever needed.
- Students are encouraged to discuss about their personal problems in regard to their academic improvement.
- The college has disciplinary and counseling sub-committee which responds with alacrity to any report on students' conduct.
- A feedback link is also placed in the college website.

1.3.6. How does the Institution monitor and evaluate the quality of its enrichment programme?

The college aims at conducting enrichment programs to help in the holistic development of the students. The students are encouraged to participate in such programs as much as possible.

1.4 FEEDBACK SYSTEM

1.4.1. What are the contributions of the Institution in the design and development of the curriculum prepared by the University?

Refer to information No 1.1.6

1.4.2. Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If „Yes“, how is it communicated to the university and made use of internally for curriculum enrichment and introducing changes/new programmes?

There was No formal mechanism for taking feedback o curriculum from students and other stakeholders. However, from the year 2016 there is online platform using which feedback can

be taken from students and other stakeholders on curriculum and other aspects. The provided feedback can be analyzed and remedial measures can be taken after discussions.

1.4.3. How many new programmes/courses were introduced by the Institution during the last four years? What was the rationale for introducing new courses/ programmes?

During the last four years, no new programmes/courses were introduced by the institute.



CRITERIA II: TEACHING LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the College ensure publicity and transparency in the admission process?

The college has a very transparent admission policy and the priority is given to merit. The students apply online/offline. The applications are scrutinized by the admission committee and the final list of selected students based on merit are put up in the college Notice board and in the website.

Publicity:

The admission dates are published in newspapers, local cable channel, college website et.

2.1.2 Explain in detail the criteria adopted and process of admission.

Admission criteria:

- The admission of student is confirmed purely on merit basis.
- As per recommendation of respective department subject percentage of marks in related subjects in plus two exams to minimum percentage of marks prescribed by the affiliating university.
- For admission in some subject along with percentage of marks with related subjects marks in language subject is considered as admission criteria.
- SC/ST/OBC and students having expertise in sports and games are given relaxation in percentage of marks.
- The affiliating university has classified the total intake capacity of students under General, SC, ST, PH & OBC category. The number of seats under different categories for admission in particular subjects is Notified accordingly.

Process of admission:

Admission process is conducted following the steps mentioned below:

- Meeting is convened by the admission committee and admission criteria are set in the meeting.
- The Principal Notifies the admission criteria in the college website and college Notice board.
- Online application by eligible candidates. The website has an online application that can be downloaded by the students.
- Publication of first merit list in the college website/ Notice board.
- Intended students are given online admission and submission of admission fees at designated bank branches. (If seats remain vacant 2nd and subsequent merit list are published)
- The admission committee of the college check the original testimonial of admitted students. If any anomalies found admission is cancelled otherwise students are advised for taking registration in the affiliating university.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the College and provide a comparison with other Colleges of the affiliating University within the city/district.

Minimum marks for admission is 35% according to the University guidelines.

2.1.4 Is there a mechanism in the College to review the admission process and student profiles annually? If „Yes“ what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, the admission committee annually reviews the admission process of the previous year and the profile of students manually. The students are provided with quality service to ensure smooth execution of the process. In the admission criteria new guidelines of government and affiliating university are incorporated and regularly uploaded in the college website. Negotiations are carried on continuously with the banks so as to ensure that the students do Not face any difficulty at the time of depositing admission fees.

- The College website contains all the information regarding the available courses, eligibility, vacancies etc.
- The college Notice board displays the complete list of students according to their merits.
- Both student as well as teachers help-desk is made available at the time of admission

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the national commitment to diversity and inclusion

- **SC/ST**
- **OBC**
- **Women**
- **Differently able**
- **Economically weaker sections**
- **Minority community**
- **Any other**

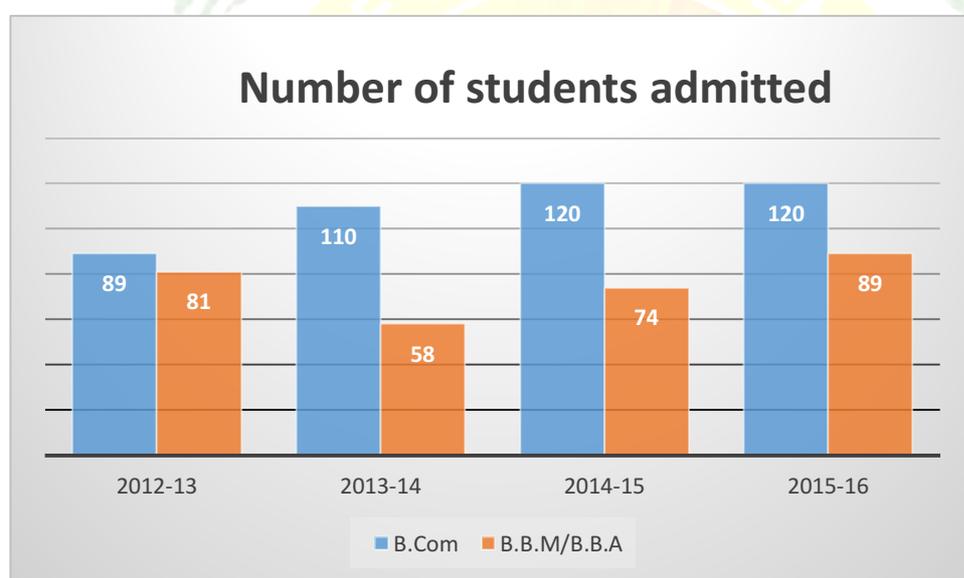
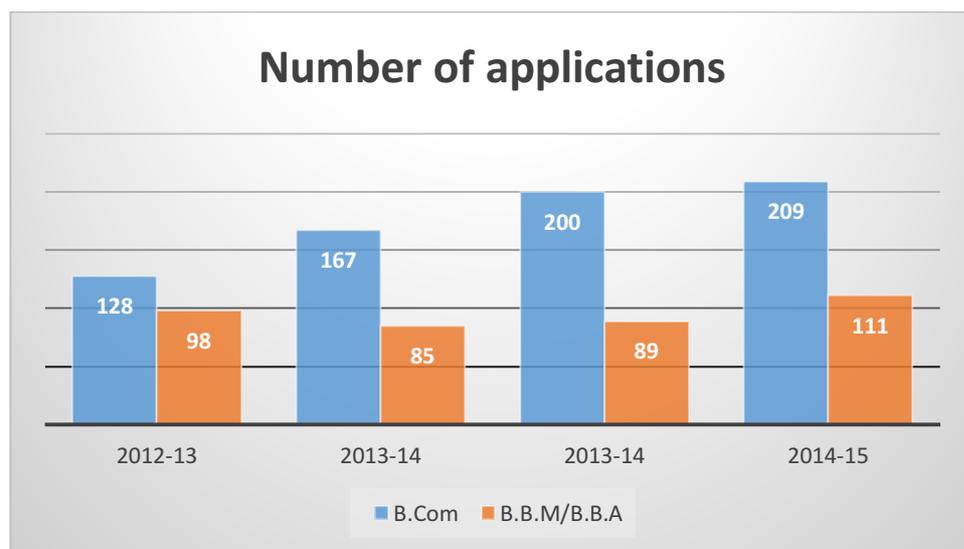
The institution follows the statutory reservation policy provided by the Government of Karnataka regarding SC/ST/OBC/PH.

There is no reservation policy for minority community, women or any other groups as such.

2.1.6 Provide the following details for various programmes offered by the College during the last four years and comment on the trends .i.e. reasons for increase/decrease and actions initiated for improvement.

Programmes		Number of applications				Number of students admitted				Demand Ratio			
		2012-13	2013-14	2014-15	2015-16	2012-13	2013-14	2014-15	2015-16	2012-13	2013-14	2014-15	2015-16
UG													
General Course													
1	B.Com	128	167	200	209	89	110	120	120	1:1.4	1:1.5	1:1.6	1:1.7
2	B.B.M/B.B.A	98	85	89	111	81	58	74	89	1:1.2	1:1.5	1:1.2	1:1.2





2.2. Catering to Student Diversity

2.2.1 How does the College cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- There is No differently -abled student in the college at present.
- For the differently - abled students there is No provision for separate infrastructure. However, on priority access to necessary facilities can be provided in case there differently-abled students are admitted in the college like priority services in office, library etc. Sitting arrangement in office and library etc.

- Classes when possible can be conducted on the ground floor for differently abled students.

2.2.2 Does the College assess the students' needs in terms of knowledge and skills before the commencement of the program? If „Yes“, give details on the process.

Before the commencement of the program, there is No formal provision to assess the students' needs in terms of knowledge and skills. However, the students who are from different academic background are identified based on their academic records during the admission counseling process. Besides, during commencement of first year classes of different programmes teachers assess level of prior knowledge of admitted students and lecture plans are designed accordingly so that the least meritorious students in the class comprehends and prepares the course matter appropriately.

2.2.3 What are the strategies adopted by the College to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the program of their choice?

The students are not provided with Bridge course. The college however conducts special sessions in the classrooms for the students who are admitted from different streams. Topics are started from the root itself so that the students whose previous stream was Not same as the course for which they got enrolled in the college. The college has taken this step to bridge the knowledge gap and ameliorate the quality of teaching-learning.

The college also conducts remedial coaching classes for all students to support the slow learners after the Selection test.

2.2.4 How does the College sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- To sensitize students about gender and environmental issues the college occasionally organizes workshops.
- The students are given theory sessions in the classroom and the students are asked to submit the project reports. The students get an exposure about the several environmental issues in their local community during the course of the preparation of this project report.

Practical knowledge is gained by the students which enables them with better responsibility towards the environment.

2.2.5 How does the College identify and respond to special educational/learning needs of advanced learners?

Through classroom interaction and performance in internal assessment or end term examinations, the advanced learners are identified. Following support is provided to the advanced learners by the college.

- Internship programs for the advanced learners are arranged by the college.
- Advanced learners are sensitized about opportunities to publish their papers in journals and they are also encouraged to publish their papers in college magazine and departmental magazines. These students are also given responsibility to publish wall magazines of the respective departments.
- Different departments of the college organize departmental student seminars and in these seminars along with general students, students identified as advanced learners are encouraged to prepare and present papers and thereby the habit of public speaking is inculcated amongst them.
- The advanced learners who fare well in postgraduate courses are invited to join as teachers in different departments. In this way, primary experience is procured in the field of teaching. The senior teachers of the departments encourage their old students presently working as teachers to pursue research work and provide necessary help to achieve their goals. Examples of these old students are placed before the present generation students in order to motivate them.
- Additional study materials and guidance is provided by the faculty.
- To help the advanced learners to appear for the competitive examinations special sessions are conducted. There is also an online platform for taking mock tests for these examinations.

2.2.6 How does the College collect, analyze and use the data and information on the academic performance (through the program duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is Not provided)?

From department to department the dropout rate at the college differs and overall it is moderate. Dropout survey is conducted by the college to identify possible reasons for dropout.

The following precautionary measures are taken by the college -

The academic backgrounds of some of the student is very poor but are admitted for Course as per the minimum cut off provided by the parent university. As a result, such students are Not able to cope up with the course which ultimately leads to dropout. The faculty members take precaution by making them aware of the difficulty in the level of the course. The faculty members provide them with necessary guidance and they are advised to take the course seriously.

There are students who belong to poor financial background and majority of them are first generation learners. This is one of the reasons of dropout. The college provides facilities like free-ships and concessions in order to support those students. Some of the teachers also provide financial assistance to those students individually.

Temporary appointment of jobs is one of the third reason. Students get indulged in jobs temporarily during their course resulting in dropout.

In addition to the above points, following measures are also taken by the college so as to reduce the rate of drop out:

- Parent teacher interactive sessions are conducted where the parents are made aware of the low attendance of the students to minimize the rate of dropout in the college. During those meetings, the parents are advised by the teachers to persuade their wards to regularly come to the college.
- Through day to day interaction at the class and continuous monitoring of the academic performance the students who are at the risk of dropout are identified.

2.3. Teaching-Learning Process

2.3.1 How does the College plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- The college publishes academic calendar every year and it is circulated among the faculty members, students and the same is uploaded in the college website.
- Workload is prepared by the departmental heads depending on various parameters like appointment of new teacher, inclusion of new subject, time to be taken for completion of syllabus etc.
- The final routine is prepared by the Routine Committee and distributed amongst the students. This is done so that they receive the schedule in advance and in accordance with this academic plan, they can adjust their other schedules like coaching classes, jobs etc. In this way, the college makes an endeavor to ensure maximum attendance of the students in the class.
- The learning of the students is assessed by conducting mid-term and end term tests.
- The examination schedule along with the syllabus is provided to the students.
- After the examination, date of publication of result is also announced in advance. The students are shown the answer scripts of mid-term tests so that they are able to evaluate their papers and if required they are also given the facility to get it reevaluated by the teacher.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

A major role in reviewing the quality of teaching-learning by the IQAC. On various aspects like research work; academics, process of learning, evaluation etc. meetings are conducted and discussion is done.

The IQAC encourages the use of ICT, PPTs, videos etc. The IQAC also takes care of all the departmental teaching-learning process.

The process of learning is monitored by IQAC and effective measures are taken to ensure quality education and learning.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Interactive learning:

- In the classrooms, interactive sessions are conducted which help in enrichment of knowledge amongst the students. This provides an aid in the development of interactive learning.
- The college arranges for additional library hours if required before the commencement of Normal class hours and before the commencement of college test and final examination where students can avail the opportunity of group study. This results in team work in finding solutions to the questions.

Collaborative learning:

- The college organizes educational tours and students are encouraged to take part from several departments. This results in collaboration among the various departments.
- Projects can be taken in joint venture by the students where they can share the knowledge of their fields of interest.

Independent learning:

- The lesson plan is given in such a way that the students can have a self-study. If required, they are always free to seek help from the teachers.
- Students are given assignments and homework. This helps them to develop independent learning.

2.3.4. How does the College nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- A friendly environment is developed by the teachers in the classrooms, so that the students can clarify their doubts which results in better learning.

- College organizes excursions and field visits and students are encouraged to take part actively. Practical exposure is given to students in such visits in different theoretical issues they learn in textbooks and in such manner; their critical thinking habit is generated.
- The college organizes quiz, debate competitions, etc. where the students are involved enthusiastically.
- The students are motivated to actively take part in departmental student seminar by the college. These help to instill more confidence in them.
- In departmental wall magazines and college magazine, students are encouraged to publish their papers, poetry etc. This enables them to showcase their literary skills.
- For active participation in creative events and competitions like writing, designing etc. organized in various levels the students are encouraged.

2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The college has a MOU with a company called I nurture who are taking classes using ICT and other facilities.

2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Students exposure to advanced level of knowledge and skills:

- Teachers share their experience of research work and participation in different refresher courses and orientation programmes at the time of delivering lectures on relevant issues. It creates a sense of enthusiasm in the students.

- The college encourages the students to participate compulsorily in different seminars and workshops where they get exposure to deliberations made by eminent academicians, industry experts and other resource persons. This aids in exposure to advanced learning and enrichment.
- Field work, study excursions and educational tour are organized for the students as integral ways of exposing the students to get more acquainted with practical knowledge.

Teachers exposure to advanced level of knowledge and skills:

- For delivering guest lectures and to conduct seminars, the professors from are invited resulting in interaction among the teachers. It helps the teachers to be updated on various new developments in their area of interest and expertise.
- Orientation programs and refresher courses are taken up by teachers where they get better enrichment in their respective disciplines and also acquainted about the recent developments.
- Teachers present papers in different conference and seminars.
- Some teachers are appointed as guest lecturers in universities and colleges which allows them to get exposure to advanced level of learning.
- Teachers are Notified about the latest Books and journals made available in the library.

2.3.7 Detail process and the number of students (benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring/academic advice) provided to students?

- Review of the profiles of students is done and they are guided thoroughly to make the best career choices in accordance with their area of interest. Remedial classes are arranged for academically weaker students as a part of academic support. Some of the needy students are provided with financial support by the College on the basis of their academic and economic background.

- Guidance is provided to the students by senior faculty members on Personal and psychological front. Various counseling sessions are conducted to address their problems when necessary.
- The students are given guidance through mentoring and counselling and they are encouraged to participate in various sports activities at College and University level, workshops, seminars and various other events.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the College to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- Through innovative ways the college strongly believes in better enrichment of knowledge. Maximum exposure is given to students to practical learning by encouraging them to participate in various field work, study tours and visits.
- For delivering classroom lectures, the use of interactive method of teaching like computer assisted teaching-learning, PPT etc. is done.
- Innovative teaching approaches are encouraged by the faculties so that the students develop interest in the learning sessions.

2.3.9. How are library resources used to augment the teaching-learning process?

- A wide range of journals is provided in the college library.
- According to the latest trend books and journals are purchased.
- The library is provided with daily newspapers which enables both the students and teachers to stay updated on the on-going events and activities globally.
- Computer with internet facility is available.
- The students are provided with support system by the college for preparing for various entrance exams in terms of books and other resources required.

- Question banks of the previous year's 'University and other exams are available in the College library.
- Newly added stock of books is mentioned on the library Notice board.
- The teachers and students are also informed of the new arrivals in the College library.

2.3.10. Does the College face any challenges in completing the curriculum within the planned time-frame and calendar? If „Yes“, elaborate on the challenges encountered and how the College approaches to overcome these.

The college faces the following challenges in completing the curriculum within the planned time-frame and calendar and following measures taken by the college to encounter them:

Teaching Post:

The college authority appoints various guest faculties and part-time faculties to take special classes on various topics as an effort to overcome the above problem. This helps in completing the syllabus easily and within the stipulated time frame.

Teaching Days:

- Another challenge faced in completing the course of study is curtailment in teaching days due to different circumstances which are beyond the control of the college.
- The Principal and respective HODs ask the faculties to take extra classes whenever required making up the loss of teaching days during academic session.

2.3.11. How does the College monitor and evaluate the quality of teaching learning?

- The college asks the students to provide their feedback. The feedback collected from the students is considered and analyzed by IQAC department.
- The positive and negative feedback given by the students, peers and Principal are informed to the teachers to motivate them to keep up the good performance and improve in certain other areas where required. This helps the faculties to get a true picture of their working

methodology. From the year the feedback is taken online using a cloud based software. The feedback is also analyzed for further remedial measures.

- At the beginning of the academic session, heads of different departments discuss with the teacher about progress of syllabus that was assigned to them. Any adjustment that may require among teachers is immediately made in order to ensure completion of entire syllabus before examination.
- The most important academic constituted directly by the GB is the Academic sub-committee who monitors and evaluates the quality of teaching of teaching-learning in the institution. The committee takes the feedback from departmental heads regarding performance of students in different exams; suggest measures to be taken further improvement of results.
- Counseling is done by the teachers by interacting with different sub-committees dealing with teaching-learning issues constantly endeavors to improve teaching-learning practices in the college.
- The apex authority is the GB who makes a continuous surveillance over the teaching-learning matter by recommending positive measures and supervising (through Principal) how effectively those measures are being implemented to ensure further improvement in teaching-learning ambience in the college.

2.4. Teacher Quality

2.4.1. Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest qualification	Lecturers		Senior lecturer		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
MBA	4	1					
M.Com	5	4			1		

M.Phil				1			
P.hD				1			
M.A/		1		1			
B.Ed							
M.Ed		1					

2.4.2. How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Well qualified guest faculties are appointed by the college to address the paucity of the permanent faculties. Besides, the college also appoints CWTT faculties. Besides, conventional subjects Journalism and Mass Communication is very much on the demand and is emerging area of study is taught in our college. The department has a full time post vacancy. This vacancy is being managed by appointing well-qualified, technically efficient, young guest teacher. The college is catering to the needs of the students with sincere and dedicated services of those guest faculties and one full-time faculty. It is expected that the outcome will certainly improve further with the availability of permanent teacher in sanctioned post in such emerging areas of study.

2.4.3. Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

Details needed

Sl. No	Academic Staff Development Programmes	Number of Faculty Nominated			
		2011-12	2012-13	2013-14	2014-15
1	Refresher courses				

2	HRD programmes				
3	Orientation programmes/ FDP				2
4	Staff training conducted by the university				
5	Staff training conducted by other institutions				
6	Summer/ winter schools, workshops, etc.			3	3
7	TOTAL				

2.4.4. What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Standard benefits are provided to the faculties. Besides they are also provided with benefits such as preparatory day off, leave for research etc. even for part timers.

2.4.5. Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

No, the faculty has Not received awards / recognition at the state, national and international level for excellence in teaching during the last four years.

2.4.6. Has the institution introduced evaluation of teachers by the students and external Peers? If Yes, how is the evaluation used for improving the quality of the teaching learning process?

The feedback evaluation of the teachers is done by the students by taking feedback from them. The college authority considers the feedback given by the students. Constructive suggestions are given to improve the quality of teaching learning process.

2.5. Evaluation Process and Reforms

2.5.1. How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The institution follows the evaluation process guided from two sources. The number of Mid-term and selection to be taken during an academic session is prescribed by the affiliating university. Those recommendations are incorporated at the time of preparing academic calendar of the institution and Notified to students and faculties through Notices within college and uploading in the college website.

Various internal evaluation process followed by departments like holding of class tests, group discussions, online MCQ tests, submission of solved assignments are communicated by HODs to faculties and students.

2.5.2. What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

As the college is affiliated to Bangalore University it follows all the rules and regulations laid down by it for evaluation and its reforms.

However, from the year 2016 the college has taken the service of an online examination portal where the students can login and take practice tests/ mock test etc. on different subjects. The tests are multiple choice based.

2.5.3. How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college follows an effective evaluation process.

For effective curriculum delivery the college follows a unique process. For all the faculties teacher 's council meeting is also organized periodically. In these meetings, various methods to improve the teaching-learning process and curriculum delivery are discussed. To boost the

academic score of the college and for the benefit of the students the latest methods discussed in these meetings are implemented.

As per the rules and regulations of the University, every student who wants to appear for the final University exams should have a minimum of 75% attendance. The faculty members inform the parents of the students who do Not meet the above criteria.

The college also has an effective system of continuous internal assessment in which internal tests are conducted after every module is conducted.

2.5.4. Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Continuous assessment process is followed by the college. Conducting group discussions and internal assessments are parts of formative assessment. Various internal exams are also conducted before the final university exams which help the students to prepare well for the final university exams.

From the year 2016 MCQ tests are conducted online for some of the subjects.

2.5.5. Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The conduct of every student is monitored by conducting various internal assessments. The results are scrutinized and the performance of the students is analyzed. With this method the weaker students are identified who need extra attention to pass the university exams in first attempt. This method helps the students to clear the university exams with flying colors.

Answer scripts are shown to the students and Notice is provided well in advance. Result is published in Notice board and website.

2.5.6. Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)

Since it is an affiliated college there is Not much scope for internal assessment and evaluation. The college however shares the answer scripts of all the internal exams with the interested students, which helps them to know where they stand and how they can improve in the final university exams. The students work hard to rectify their mistakes and avoid them in the final university exams.

2.5.7. Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If Yes provide details on the process and cite a few examples.

The important indicators for evaluating a student 's performance are assessment and evaluation. To assess the performance of the students the results of the MCQ are also monitored.

2.5.8. What are the mechanisms for redressal of grievances with reference to evaluation both at the college and university level?

The college follows a transparent process for evaluating the performance of the student. The answer scripts are given to students if they ask and if they are Not satisfied with the marks obtained they can get it re-corrected by the concerned faculty.

University has a standard process for redressal of grievances related to the university exams.

2.6. Student Performance and Learning Outcomes

2.6.1. Does the college have clearly stated learning outcomes? If „Yes“ give details on how the students and staff are made aware of these?

The holistic development of the students is focused by the college. Accordingly, the institution has developed the learning outcomes like to be more employable, entrepreneurship development, better human being, etc. for the benefit of the students.

2.6.2. How is the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The learning outcome of the institution deals with grooming the students to face the competitive world. Accordingly, students are encouraged to participate in additional extra-curricular and co-curricular activities.

2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

For quality jobs the college has a placement portal where the students can create their resumes online. The placement officer can make relevant jobs for the students. The companies can register themselves in the portal and post jobs which will be made available by the placement officer.

2.6.4. How does the institution collect and analyze data on student learning outcomes and use it for planning and overcoming barriers of learning?

The college monitors the results of the internal assessment and the mid-term examinations. Results are analyzed by the academic subcommittee and placed to GB for necessary actions.

2.6.5. How does the institution monitor and ensure the achievement of learning Outcomes?

A process of formative and summative assessments is followed by the college.

The academic committee and the department review the results to ensure that the stated objectives and learning outcomes are achieved. For academically weaker students the college also organizes tutorials and remedial classes. The college also arranges personal and psychological mentoring for the students.

2.6.6. What is the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The graduate attributes as laid down by the university are followed by the college since it is an affiliated college but the college has sometimes defined its own graduate attributes. Additional

support is provided as necessary. For example, for B.Com student's communicative skills course is arranged.



CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research centres of the affiliating University or any other agency/organization?

No such research centers as of now.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, there is a Research Committee in the College. It monitors and addresses the issues of research. The faculties are the members of this committee. The committee takes care of any type of research activity. Faculty members are encouraged to do research work and are also updated about the latest trends in the field of research. It ensures availability of resources and facilities like journals, internet facility, etc. so as to ensure that the research work is carried out smoothly.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

Autonomy to the principal investigator: Full autonomy is given to the Principal investigator who plays an active role in planning any work.

Timely availability or release of resources: It is ensured that the resources available are dispensed efficiently.

Adequate infrastructure and human resources: The College is well-equipped with internet facility. The Library has a rich stock of books, journals, e-journals and facilities in the Library which help the faculty members in enrichment of knowledge.

Time-off, reduced teaching load, special leave etc. to teachers: The faculty members are given special leave to get involved in research work. Reduction of teaching load also may be adjusted by making the time table flexible.

For better functioning technological support is provided. Computers with internet facility are made available to the faculty members so that they can carry out their research work unhindered.

The faculty members are encouraged to take part in faculty development programs (FDP's).

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

To deliver special lectures eminent professors are invited who help in guiding the students in their career. The students are encouraged to pursue projects.

Students are always encouraged to attend workshops organized by various national bodies.

Students are encouraged to take part in quiz, debate, seminars etc. on their respective subjects or in their area of interest so that they get acquainted with more information.

The College encourages the students to participate in the educational tours and field visits to different historical places of the state and outside.

Students are encouraged to send in their contributions to the departmental wall magazines and the college magazine. This inculcates a sense of creativity in them.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Nil.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Nil

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

No such expertise available in the college.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The college invites experts in different fields to give lectures in the college on several topics. They are also invited as judge and jury members for various events.

Some of the visitors are:

Name

- 
1. Dr. RajaRam (Commerce)
 2. Sri Suresh Gowda (Advocate and Social Service)
 3. Dr. John Manohar (Research)
 4. Prof. Asgar Pasha (Corporate trainer)
 5. Prof. Harish (HRD)
 6. Dr. Roshan (HRD)
 7. Prof. Pratap (Finance)
 8. Prof. Ramesh (Finance)
 9. Prof. Lakshmi (Marketing)
 10. Prof. Lakshmi Naryan (Marketing)
 11. Prof. Satish (Music)
 12. Prof. Stany Myranda (Soft skill Trainer)
 13. Prof. Siddalinga Swamy (Commerce)
 14. Dr. Kempegowda (Economics)

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

There is no provision of Sabbatical leave for research activities as of now.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Nil

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college has no authorization for allocation of funds for research and hence there is no budget earmarked for research. Initiative is taken by the college to allot certain amount of fund for conducting research activities from 2015 by the faculty and students.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision in the institution to provide seed money to the faculty for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

There is no financial provision made available to support student research projects by students.

Following steps are taken by the college to ensure support to the students:

- The students are provided with internet facility for research under the supervision of faculty members.
- The library is provided with finance to purchase reference books, and subscribe to research journals, etc.

- Journals and books are donated by some teachers.
- Initiative is taken by the college to allocate certain amount of fund for research activities for students from the year 2015.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

There is no inter-disciplinary research taking place in the college.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

- The facilities available in the college library are taken care of by the Librarian who makes sure of the optimal use by providing guidance to the students.
- Sharing of the available facilities by different departments is also ensured.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If „Yes“ give details.

There is no special grant received from the industry or other beneficiary agencies for developing research activity.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of on-going and completed projects and grants received during the last four years.

The institution provides support to the faculties by asking the research committee to take care of the logistical support necessary, internet access for researchers, handling the work load, sabbatical leave etc.

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- The college is provided with internet connectivity.
- Computers along with printers are provided to all the departments.
- The college has well-equipped laboratories.
- Well-stocked Library is available.
- Students have to submit research based project reports at the UG Level, as per the syllabus,
- Field work and visits are organized to other institutes.
- The college takes an initiative to allocate certain amount of fund for research activities for students from the year 2015.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- A part of Annual Budget is allocated to develop infrastructural facilities in the college.
- Upgrading of Library is also taken into account.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If „Yes“, what are the instruments/ facilities created during the last four years.

Nil

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

There are no research facilities made available to the students and research scholars outside the campus / other research laboratories as of now.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

- A collection of text books, reference books, research journals, and periodicals are available in the college library.
- The college also has access to e-journals that can be used by faculties and students.
- In the library the facilities of computers are available.
- In the library internet facility is available.

3.3.6 What are the collaborative researches facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

The college library has e-journals, books, magazines, internet in the library.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product): NA
- Original research contributing to product improvement: NA
- Research studies or surveys benefiting the community or improving the services: Nil
- Research inputs contributing to new initiatives and social development: Nil

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If „Yes“, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The Institute doesn't publish or partner in publication of research journals.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If „Yes“, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The Institute doesn't publish or partner in publication of research journals.

3.4.3 Give details of publications by the faculty and students:

3.4.4 Provide details (if any) of

- research awards received by the faculty - Nil
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally: Nil
- incentives given to faculty for receiving state, national and international recognitions for research contributions: Nil

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

There is no formal strategy which has been instituted for establishing such interface.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- The stated policy of the institution is to promote consultancy to encourage faculty in sharing their expertise with other organizations by interactive sessions with concerned departments.
- Seminar presentations and publications are the other ways through which the expertise can be advocated.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- The staff are encouraged by the college to utilize their expertise in consultancy services by giving them access to resources like library, internet etc.
- Faculty members may be arranged with flexibility in the timetable.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

There is no consultancy service provided by the institution.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The stated policy of the college in sharing the income generated through consultancy is that 30% of the total revenue shall be shared with the college and 70% can be retained by the faculty.

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college with its various committees take up work for creating awareness in the college, among the community members etc. These activities are aimed at making the students socially responsible and aware.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- The students 'involvement in social activities is promoted by the college and full coordination is provided by the faculty members.
- The relevant details about the extension activities are circulated amongst the students through circulars, announcements, Notice boards etc.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- On various parameters of the college like infrastructure etc. feedback is taken from the students. The input received is analyzed and a report is prepared.
- Feedback links are provided in the website.
- The IQAC reviews the feedback and is forwarded to the Principal.
- The management takes initiative towards improving the quality of the institutional performance by seeking 'Strategic Plans 'from the college.

- Parent-teacher interactive sessions are conducted to get the perception of the parents about the college.
- Feedback is also obtained via feedback sessions during events and activities like seminars/conferences etc.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The institute plans and organize its extension and outreach programs through the :

- Women Cell.
- Eco Club.
- Youth red cross unit
- NSS wing

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC and other National/International agencies?

Newly enrolled students are given an orientation programme before the commencement of the session. One of the objectives of this programme is to make the students aware of the different extension activities of the college. Maximum participation is ensured by the college. Throughout the session, posters and circulars play a major role to promote the extension activities amongst the students and faculty members of the college.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Nil

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

- Blood Donation camps, etc. are some of the major extension activities arranged by the students with great enthusiasm.
- These activities aid in holistic development of the students and instill a sense of social responsibility in them towards the society.
- The students acquire leadership qualities with the help of these activities.
- Emphasis is given on Peace, harmony and national integration.
- Students are inculcated with Self-awareness about their problems and they are advised how to encounter them.
- These initiatives supplement students 'academic learning in the classroom which results in making them responsible citizens of the nation.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college organizes outreach activities to benefit the college and also the community people. The women's cell, student's union, eco club work towards the same.

The students are encouraged to take part in these activities as much as possible. These are aimed at holistic development of the students.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college organizes blood donation camps where the students and teachers are invited from other colleges to take part.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Nil

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

There is No such collaborative arrangements as of Now with industries etc.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The College is planning to initiate MoU.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The college has been consistently working on forging working relationships with the industry, other institutions and with the community for the development of the Institution

- In collaboration with other institutes pooled campus drive is organized.
- For Insurance Management Course, experts from industry are involved. They also provide their valuable assistance in campus interview.

Details of Recruitment for the past years:

SL NO	COMPANY	DATE	PLACE OF INTERVIEW
1	ICICI	15-MARCH-2013	SJCIT CAMPUS CHICKBALLAPUR
2	MAHINDRA AUTO FINANCE	24-MARCH-2013	SJCIT CAMPUS CHICKBALLAPUR

3	KARVY FINAPOLI'S LTD., BANGALORE	5-FEBRUARY- 2014	SJCIT CAMPUS CHICKBALLAPUR
4	MS. NANDI TOYOTA	13-MARCH 2015	BGSIT (BELLUR CROSS)
5	MS. TD POWER SYSTEMS BANGALORE	23-MARCH 2015	SJCIT CAMPUS
6	PRATHAM MOTORS PVT LTD	11-APRIL 2015	BGSIT (BELLUR CROSS)
7	BLUE DART EXPRESS LIMITED	4-JUNE 2015	SJCIT CHICKBALLAPUR
8	M/S WIPRO LTD	3- FEBRUARY 2016	BGSIT (BELLUR CROSS)
9	STAR HEALTH & ALLIED INSURANCE COMPANY LTD.	28-JUNE-2016	BGSIMS CHICKBALLAPUR
10	ZESTECH GLOBAL PVT LTD	30- JUNE 2016	#22, A, 12 TH CROSS RD, IDEAL HOMES LAYOUT, RR NAGAR, BENGALURU

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Sl. No.	Seminar/Conference	Topic	Date	Organized by
1	Seminar	Career Enablement Programme	13th Jan 2016	Dare 2 Dream
2	Seminar	Discoveries by creative process	7th Apr 2016	Dr. N. Shivaram Reddy, CAO,

				BGS group of institutions.
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List of eminent experts who have visited the college in the past 5 years

Sl.No	Name	Field of expertise
1.	Dr. RajaRam	Commerce
2.	Sri Suresh Gowda	Advocate and Social Service
3.	Dr. John MaNohar	Research
4.	Prof. Asgar Pasha	Corporate trainer
5.	Prof. Harish	HRD
6.	Dr.Roshan	HRD
7.	Prof. Pratap	Finance
8.	Prof. Ramesh	Finance
9.	Prof. Lakshmi	Marketing
10.	Prof. Lakshmi Naryan	Marketing
11.	Prof. Satish	Music
12.	Prof. Stany Myranda	Softskill Trainer
13.	Prof. Siddalinga Swamy	Commerce
14.	Dr. Kempegowda	EcoNomics

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated:

1. Curriculum development/enrichment

2. Internship/ On-the-job training

3. Summer placement

4. Faculty exchange and professional development

5. Research

6. Consultancy

7. Extension

8. Publication

9. Student Placement

10. Twinning programmes

11. Introduction of new courses

12. Student exchange

13. Any other

There is No MoU at present but the college is planning to initiate one.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

The college did Not sign any formal MoU with external institutions or agencies. However, the IQAC department of the college regularly views the possibility of collaboration. IQAC reviews to check possibility of collaboration with other reputed national institutes and also advises the management accordingly.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Nil.

CRITERION IV: INFRASTRUCTURE AND LEARNING PROCESS

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college believes in providing quality education and learning. With this in view, the policy of the college is to have an infrastructure which Not only facilitates physical fitness but also the mental well-being and extracurricular interests of the students. The college aims in developing growth in infrastructure in the above mentioned terms so as to ensure personality development in the students. Maintenance of the infrastructure is also an important key and is a part of policy.

4.1.2 Detail the facilities available for

A) Physical Facilities

i)	Class Room	:	14 rooms with furnished
ii)	Seminar halls	:	01 seminar hall - 60' X 24'
iii)	Tutorial spaces	:	Available
iv)	Laboratories	:	Business Lab available
v)	Garden	:	Yes
vi)	Library	:	YES - 60' X 24'

B) Extra Curricular Facilities

i)	Sports	:	<p>Sports facility available for Students</p> <p>1. All Athletic Games Ground available</p>
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			<p>2. Cricket Ground</p> <p>3. Kabadi Ground</p> <p>4. Volleyball Ground</p> <p>5. Throw ball Ground</p> <p>6. Foot ball Ground</p> <p>7. Hockey Ground</p> <p>8. Kho kho Ground</p> <p>9. Basket ball Ground</p> <p>10. Indoor Games</p> <p>a) Badminton</p> <p>b) Chess</p> <p>c) Carom</p> <p>d) Table tennis</p>
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			<p>e) Ball badminton</p> <p>f) Gym</p>
ii)	NSS	:	<p>Activities</p> <p>06/02/2015 SWACHATHA PROGRAMME ORGNISED IN BGSIMS CAMPUS.</p> <p>01/04/2015 SWACHATHA PROGRAMME ORGNISED IN BGSIMS CAMPUS.</p> <p>02/10/2015 SWACHATHA PROGRAMME ORGANIZED AT GOVERNMENT HOSPITAL, CHICKABALLAPUR ON THE OCCATION OF GANDI JAYANTHI.</p> <p>12/01/2016 HEALTH CAMP ORGANIZED IN ASSOSIATION WITH THE LANDMARK GROUP AND APPOLO SUGARS AT BGS INSTITUTE OF MANAGEMENT STUDIES.</p> <p>17/02/2016 BLOOD DONATION CAMP ORGANISED IN ASSOSIATION WITH THE NARAYANA HEALTH, BOMMASANDRA, BENGALURU IN BGS INSTITUTE OF MANAGEMENT STUDIES.</p>
iii)	NCC	:	NA
iv)	Cultural activities	:	<p>1. Ethnic Day</p> <p>2. BGS JNANA KALAA MELA - An inter-collegiate cultural and management fest</p> <p>a) Mehandi</p> <p>b) Cook without fire</p>

			c) Solo singing
			d) Drawing
			e) Collage
			f) Pot painting
			g) Fashion show
			h) Vegetable Carving
			i) Bridal makeup
			j) Quiz
			k) Best out of waste
			a) Finance event
			b) HR event
			c) Marketing event
			d) Solo singing

			e) Skit f) Group dance
v)	Youth Red Cross Unit	:	11/10/2013 blood donation camp organised in bgsims in association with the indian red cross society, district branch chickaballapur. 29/10/2014 blood donation camp organised in bgsims in association with the indian red cross society, district branch chickaballapur. 20/05/2015 blood donation camp organised in bgsims in association 12/08/2015 blood donation camp organised in bgsims in association with the indian red cross society, district branch Chickaballapur. With the indian red cross society, district branch chickaballapur on the occasion of the geneva convention day. 10/12/2015 blood donation camp organised in bgsims in association with the hdfc bank, chickaballapur and indian red cross society , district branch chickaballapur.
vi)	Communication skills development	:	Regularly conducting soft skills and communication classes for all students in association with PRIMO Inc, Bengaluru.

4.1.3 How does the institution plan and ensure that the available in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

- There are large collection of books and journals in the college library.
- Computer and internet facilities are available.
- Periodically utilization of resources is reviewed.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college does Not have any differently-abled student at present. In the past, classes for the differently-abled students were conducted at ground floor.

4.1.5 Give details on the residential facility and various provisions available within them:

There is No residential facility available in the college.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- As and when required the college provides the facility of First Aid.
- Pure drinking water is available to ensure healthy state of the students and teachers.
- A clean campus is maintained to ensure dust-free and pollution-free environment.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

S. No.	Unit	Place of location	Teacher-in Charge
1.	IQAC	Room 409	Prof. Kavitha
2.	Grievance Redressal Cell	Room 411	Prof. Narasihmulu
3.	Women’s Cell	Ladies staff Room	Prof. Pavithra
4.	Career Counseling Cell	Room 407	Prof. Ravichandra
5.	Student Health Home	Room 407	Prof. Khaleel
6.	Canteen	Separate space outside the building	-
7.	Safe drinking water facility	Mineral water is being purchased	-
8.	Seminar Hall	3rd floor	-
9.	Conference Room	2 nd floor	-

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, there is a library committee which comprises of the librarian and few faculty members.

The committee takes major initiatives which are as follows:

- Guidelines are given for smooth procurement of books and journals.
- Assurance of optimal use of library facilities is ensured.
- Discussions are made for the allocation of fund for the purchase of books and journals and forwarded to the Principal.
- Guidance is given to the students about the library.
- Separate reading room facility is available for the teachers and students.
- Internet facility is available in all the computers.
- e-journals are available.
- Library has reprography facility with a minimum cost of photocopying facility.

4.2.2 Provide details of the following:

Total area of the library (in Sq. Mts.):

- * Total seating capacity: 70
- * Working hours (on working days, on holidays, before examination days, during examination days, during vacation):
- * On working days: 10:15am to 5:00 pm
- * . Last academic year it was open for 257 days.
- * On holidays: closed
- * Before examination days: same as on working days
- * During examination days: same as on working days
- * During vacation: closed during vacation
- * Layout of the library (individual reading carrels- Nil

The layout of the library consists of 5 benches with arm rests and 3 ordinary benches with average seating capacity of 7 users per branch together with 15 chairs. There are 6 long reading tables as well as 3 round tables with adequate lighting arrangement and ventilation.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	Year -1		Year – 2		Year - 3		Year – 4	
	April 2011 to March 2012		April 2012 to March 2013		April 2013 to March 2014		April 2014 to March 2015	
	Number	Total Cost (₹)	Number	Total Cost (₹)	Number	Total Cost (₹)	Number	Total Cost(₹)
Text books	1094	172865	353	57930	489	78235	1139	203451
Reference Books	200		50		50		200	
Journals/ Periodicals								
e-resources							50	
Any other (specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * OPAC : nil
- * Electronic Resource Management package for e-journals : we are subscriber of Proquest
- * Federated searching tools to search articles in multiple databases- nil
- * Library Website-Yes
- * In-house/remote access to e-publications: nil
- * Library automation -Yes
- * Total number of computers for public access : 1 computers
- * Total numbers of printers for public access- 1
- * Internet band width/ speed 2mbps 10 mbps 1 gb (GB) : **2mbps**
- * Institutional Repository: nil
- * Content management system for e-learning-nil
- * Participation in Resource sharing networks/consortia (like Inflibnet): e-journals

4.2.5 Provide details on the following items:

- * Average number of walk-ins: 150 users / day
- * Average number of books issued/returned : 110 / day
- * Ratio of library books to students enrolled: Books: students = 3:5
- * Average number of books added during last three years: 850/year
- * Average number of login to opac (OPAC): nil
- * Average number of login to e-resources: 50
- * Average number of e-resources downloaded/printed: 10
- * Number of information literacy trainings organized: nil
- * Details of “weeding out” of books and other materials:

4.2.6 Give details of the specialized services provided by the library

- * Manuscripts -NO
- * Reference Library presides reference service of different types - Yes
- * Reprography -Yes
- * ILL (Inter Library Loan Service) -No
- * Information deployment and Notification - nil
- * Download - Yes
- * Printing - Yes
- * Reading list/ Bibliography compilation - No
- * In-house/remote access to e-resources - No
- * User Orientation and awareness - Yes
- * Assistance in searching Databases - Yes
- * INFLIBNET/IUC facilities –No

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

- a) Circulation of books.
- b) Circulation of journals.
- c) Guide to text books.
- d) Guide to journals.
- e) Guide of reference books. .
- f) Assistance in catalogue search.
- g) Assistance for Internet resources and search of databases.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- a) Prompt services to them. Yes

b) Extended borrowing facility. Yes

c) Special care. Yes

d) Support services to physically challenged students: Yes

4.2.9 Does the library get the feedback from its users? If Yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?):

Yes, Library gets feedback from the users through: User survey. The data are analyzed after getting such responds and discussed in Library Committee for their implementation.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

	Name of Lab	No of Computers	Ram	HDD	Processor
1	Principal's Office	01	8 GB	1TB	Intel(R) core(TM) i5 - 2.2 GHz
2	Account Office	01	2gb	300 GB	P4
3	Central Library	01	4GB	1TB	INTEL(R)
4	Office	03	2GB	500GB	P4
5	Computer Science Lab	NA			
6	BBA Comp. Lab	36			
7	Functional English				
8	Teachers				
9	IQAC Office	01	1GB	250GB	INTEL
10	Geography Lab				
11	Commerce Lab				

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- Computer lab can be used by various departments.
- Printer is available with the computers.

- Students and teachers can make use of Internet facility.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- Every year the college ensures that the infrastructure of the college is upgraded. It is an effort to cater to the needs of students and faculties.
- Computer with internet facility is available. This enables easy sharing of data and other documents within the college campus.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

	2012-13	2013-14	2014-15	2015-16
Computers/ Office equipments	100000.00	100000.00	400000.00	550000.00

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- LAN is installed with a high configuration server.
- Wi-fi facilities
- Computers are available with printers.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- Modern methods for delivering class room lectures is made use of by faculties to make the classroom sessions enjoyable.

- All the departments can make use of computer, internet and library facilities.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Not available.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

2012-13

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
Application fee	30000.00	Salary (Teaching staff)	2000000.00
Admission fee	970000.00	Salary (Non-Teaching staff)	250000.00
Tuition Fee	3055020.00	Administrative Expenditure	125000.00
		Examination, Preparatory, Monthly Tests etc.	75125.00
		<u>Student Activities:</u>	
		Students Industrial Visit	50785.00
		College functions	175000.00
		Student Uniform	450000.00
		Student Management meet	200000.00
		Newspapers, Journals and Magazines	51110.00
		<u>Bangalore University fee</u> (Affiliation fee)	95000.00
		Approval of admission BBM & B.Com (Eligibility)	133000.00
		Library Books	100000.00

		Office equipment	100000.00
		Contraction of New Class Rooms	200000.00
		Miscellaneous	50000.00
	4055020.00		4055020.00

2013-14

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
Application fee	38000.00	Salary (Teaching staff)	2200000.00
Admission fee	990000.00	Salary (Non-Teaching staff)	270000.00
Tuition Fee	3388020.00	Administrative Expenditure	125000.00
		Examination, Preparatory, Monthly Tests etc.	75125.00
		<u>Student Activities:</u>	
		Students Industrial Visit	50785.00
		College functions	175000.00
		Student Uniform	520000.00
		Student Management meet	200000.00
		Newspapers, Journals and Magazines	55110.00
		<u>Bangalore University fee</u> (Affiliation fee)	95000.00
		Approval of admission BBM & B.Com (Eligibility)	150000.00
		Library Books	150000.00
		Office equipment	100000.00

		Contraction of New Class Rooms	200000.00
		Miscellaneous	50000.00
	4416020.00		4416020.00

2014-15

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
Application fee	55000.00	Salary (Teaching staff)	3240000.00
Admission fee	1520000.00	Salary (Non-Teaching staff)	360000.00
Tuition Fee	4112500.00	Administrative Expenditure	125000.00
		Examination, Preparatory, Monthly Tests etc.	80000.00
		<u>Student Activities:</u>	
		Students Industrial Visit	50590.00
		College functions	175000.00
		Student Uniform	520000.00
		Student Management meet	200000.00
		Newspapers, Journals and Magazines	57110.00
		<u>Bangalore University fee</u> (Affiliation fee)	129800.00
		Approval of admission BBM & B.Com (Eligibility)	150000.00
		Library Books	200000.00
		Office equipment	400000.00

	5687500.00		5687500.00

2015-16

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
Application fee	75000.00	Salary (Teaching and Non-Teaching Staff)	4000000.00
College fee	6538144.00	Administrative Expenditure	150000.00
		Examination, Preparatory, Monthly Tests etc.	100000.00
		<u>Student Activities:</u>	
		Students Industrial Visit	55000.00
		College functions	200000.00
		Student Uniform	654000.00
		Student Management meet	300000.00
		Newspapers, Journals and Magazines	60000.00
		<u>Bangalore University fee (Affiliation fee)</u>	129800.00
		Approval of admission BBM & B.Com (Eligibility)	234650.00
		Library Books	179694.00
		Office equipment	550000.00
	6613144.00		6613144.00

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The upkeep of physical infrastructure is ensured by the building sub-committee of the college. Consideration is also taken for maintenance of toilets, classrooms, furniture etc.

Computers, books, reference books, journals etc. are well-maintained and tracked.

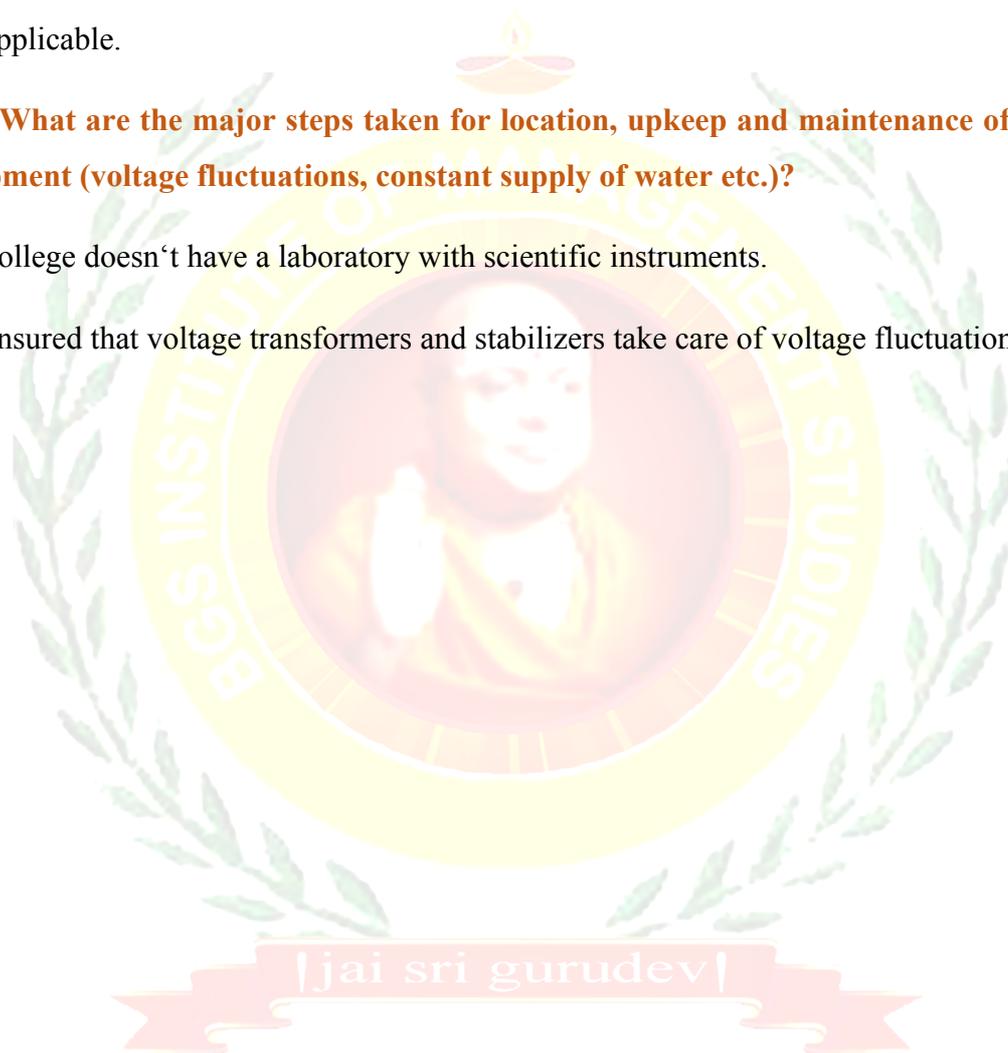
4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Not applicable.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The college doesn't have a laboratory with scientific instruments.

It is ensured that voltage transformers and stabilizers take care of voltage fluctuations.



CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

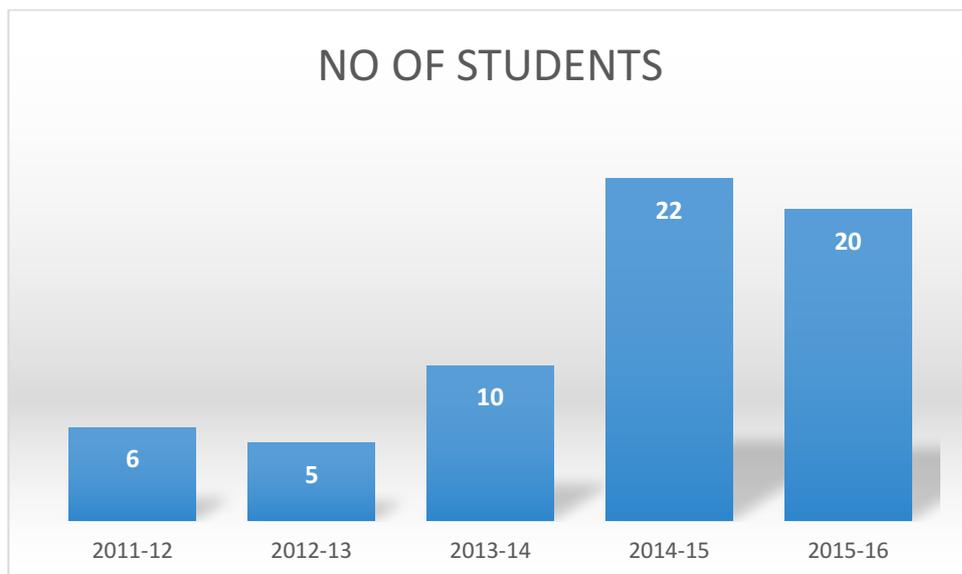
5.1.1 Does the institution publish its updated prospectus/handbook annually? If „Yes“, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the college has its own prospectus. However, since 2011-12 the academic session the college emphasis has been given on uploading the meticulously designed website of its own. Comprehensive coverage is provided by the website to the different courses offered by the institution, the admission procedure, the rules and regulations that are to be strictly abided by the students the summary of the college publications, different wings of the institutions and also the extra-curricular activities undertaken by the college throughout the year. The prospectus contains the summarized history of the institution along with description of college infrastructural facilities.

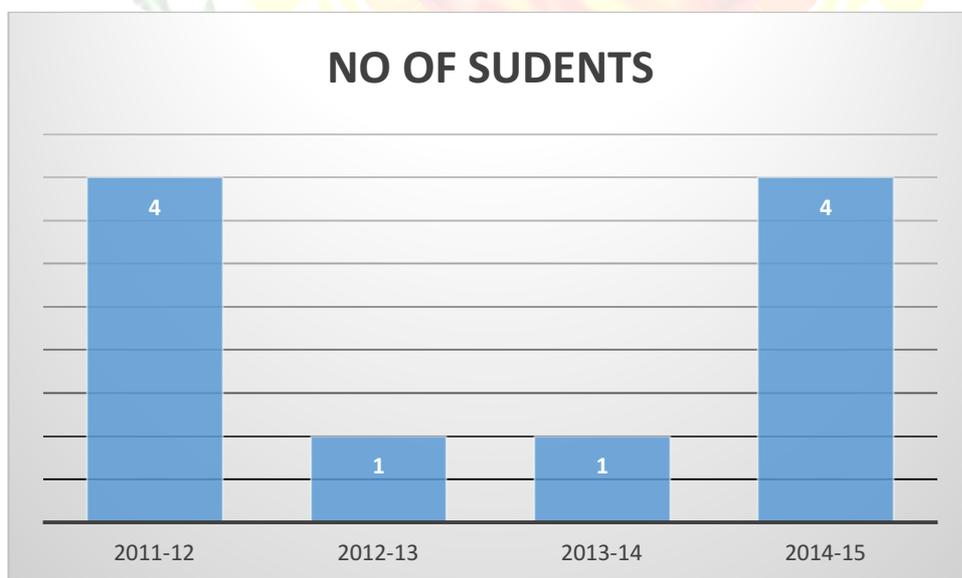
5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time.

Financial support for students for the last five years

SC				
SL.NO	YEAR	NO OF STUDENTS		SANCTIONED AMOUNT
1	2011-12	6		27764
2	2012-13	5		19915
3	2013-14	10		32690
4	2014-15	22		112256
5	2015-16	20		103825



SL.NO	YEAR	NO OF SUDENTS	SANCENTIONED AMOUNT
1	2011-12	4	17194
2	2012-13	1	7097
3	2013-14	1	2731
4	2014-15	4	17796



5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Around 10% of students receive financial assistance from state government

5.1.4 What are the specific support services/facilities available for

- **Students from SC/ST, OBC and economically weaker sections**
- **Students with physical disabilities**
- **Overseas students**
- **Students to participate in various competitions/National and International**
- **Medical assistance to students: health centre, health insurance etc.**
- **Organizing coaching classes for competitive exams & Skill development (spoken English, computer literacy, etc.,)**
- **Support for “slow learners”**
- **Exposures of students to other institution of higher learning/corporate/business & house etc.**
- **Publication of student magazines**
 - Government sponsored stipends is offered by the college to SC/ST/OBC students as well as the ones from the economically weaker sections of the society. There is also provision for offering government stipends to the students from the minority communities.
 - The institution strictly adheres to the government policy regarding physically challenged students. If anyone applies for scholarships the college entertains it at once.
 - There is No such student under the category of ‘overseas students’. The students of the college are always encouraged to participate in various competitions – sports, cultural

etc. Their performance has been extremely impressive and some of them have brought laurels to the college in their individual capacity also.

- YES, there is a Health Insurance Coverage in place for the students of the college. Besides this the students are also the members of the Students 'Health Home where major health related problems are attended to at a very low cost. In case there is an emergency the institution calls the local Doctor at once to attend to the students. Apart from this, the departments of the college do enlighten the students on how to constantly chisel their skills so that in future they can become professionally successful. Students have free access to computers with net connection both in the college library and the computer centre.
- UGC sponsored job oriented course on Insurance Management and Computerized Accounting, Taxation and Project Management are the two simultaneous courses running in the college. These courses do enhance the skill development aspects of the students enrolled in such a way that they can confidently make a foray into the professional world once they are through with this course. Besides this the students - teacher interaction in these courses also hones the students 'skills so far as effectively communicating English is concerned.
- The 'late bloomers 'are given special attention by teachers who give personal care in the form of advice, 'one-on-one 'teaching sessions after having identified their areas of weaknesses. The college arranges for remedial classes to help the slow learners to cope with their academics.
- Students enrolled in UGC sponsored job oriented course on Insurance Management have had healthy interaction with different insurance organization. An industrial visit by the students is very much on the anvil.
- The college has its own magazine where the students are greatly encouraged to contribute. Besides this some departments also publish their departmental magazines where the students are encouraged to write on topics of their choice or as suggested by the teachers of their respective departments. Apart from this most of the departments of the college have their individual wall magazines.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

There is a Career Counseling Cell in the college of its own which is committed to promoting entrepreneurial skill among the students. The cell acts as a repository of information regarding available prospects in various career and the emerging areas of career building. It has a supplementary role in assisting the institution in organizing seminars where building career in various fields are explored.

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5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

***additional academic support, flexibility in examinations**

***special dietary requirements, sports uniform and materials**

***any other**

The students who have proven record of excellence in games and other extra-curricular activities are allowed concession in fees. There is also flexibility in the examination schedule for facilitating them. Additional academic support is voluntarily offered by the teachers to these students so that their preoccupation with extra-curricular activities does not affect their academic performance in any way. Sports uniform materials are provided to the students who excel in games and sports by the college.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT/Central /State services, Defense, Civil Services, etc.

There are No formal classes arranged for providing coaching for competitive exams. However, counseling is given to the students regarding the choice of field. Teachers serve as mentors and provide guidance to the students thus helping them in preparing for the exams. Required books are made available in the library to assist the students in the preparation of competitive exams.

5.1.8 What type of counseling services are made available to the students' (academic, personal, career, psycho-social etc.)

The newly enrolled students are given academic counseling by the faculty and also by the very well informed Non-teaching staff of the college. Based on their profile, they are advised on which field to choose. At the beginning of every academic session individual departments take orientation classes. It's a very effective two-way communication where both the students and the teachers interact in a healthy manner which allows the department to have some sorts of understanding about the newly enrolled students, their areas of interests etc.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If „Yes“, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Refer to 5.1.5

5.1.10 Does the institution have a student grievance redressal cell? If Yes, list (if any) the grievances reported and redressed during the last four years.

The details of the cases redressed are added as annexure.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The college has an anti sexual harassment cell. This cell takes care of issues if any on sexual harassment. However, there has been No such cases as of Now.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

There is No anti-ragging committee in place. There is No instance related report received by the institution during the last four years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Nil

5.1.14 Does the institution have a registered Alumni Association? If „Yes“, what are its activities and major contributions for institutional, academic and infrastructure development?

The college does have an Alumni Association. The college has a link for the alumni to provide their feedback. The feedback is considered and discussed before making any changes.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

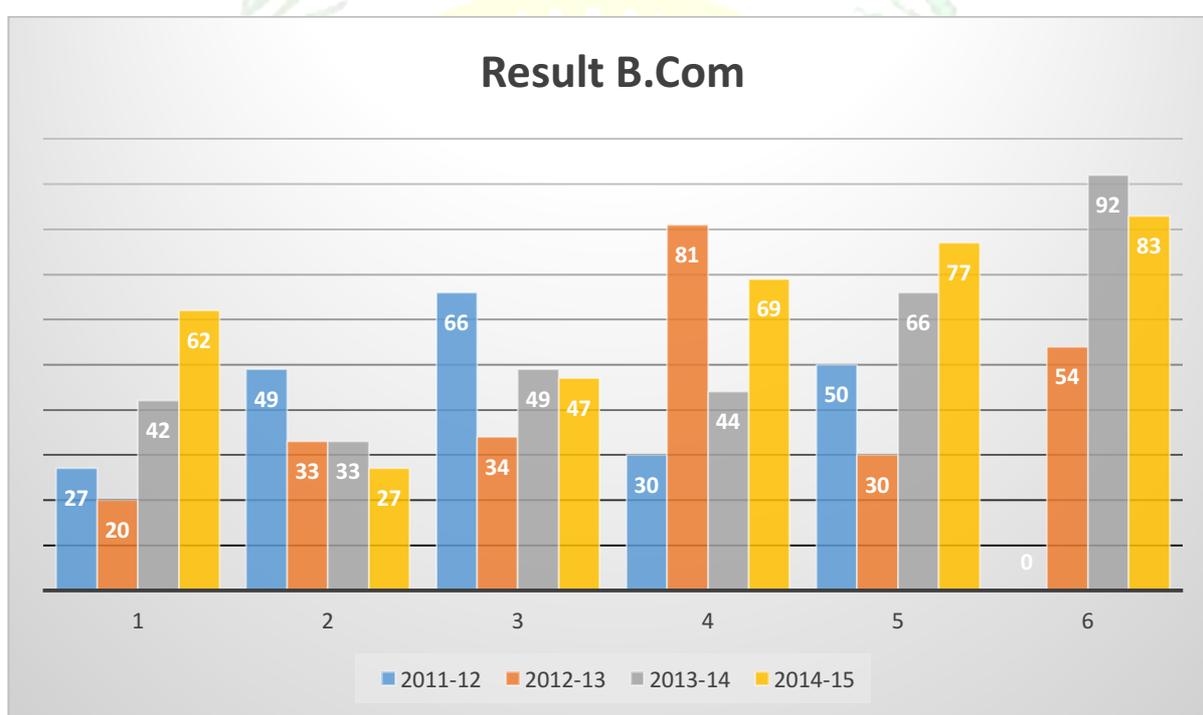
No such data is available as of Now. However, the college has plans to maintain this data using an online platform.

5.2.2 Provide details of the program wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish program-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Result Analysis from 2011-12 to 2014-15

B.COM (results in percentage)				
SEMESTER	2011-12	2012-13	2013-14	2014-15

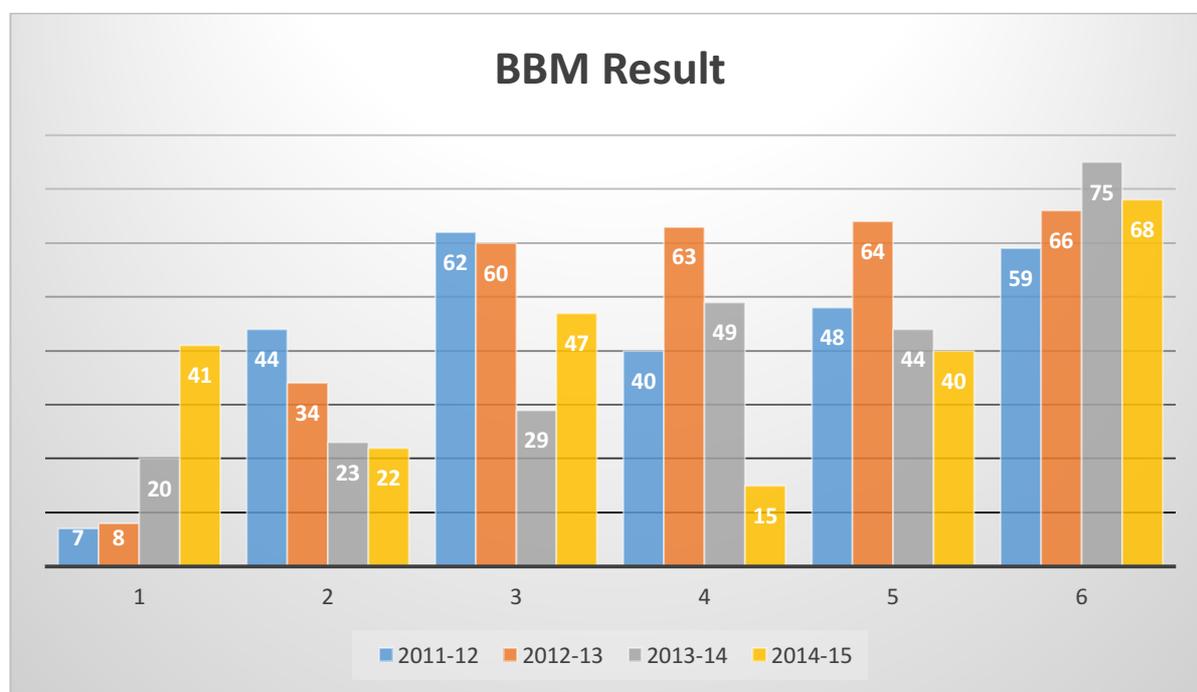
1	27	20	42	62
2	49	33	33	27
3	66	34	49	47
4	30	81	44	69
5	50	30	66	77
6	NA	54	92	83



B.B.M (results in percentage)

SEMESTER	2011-12	2012-13	2013-14	2014-15
1	07	08	20	41
2	44	34	23	22
3	62	60	29	47
4	40	63	49	15

5	48	64	44	40
6	59	66	75	68



5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The counseling cell of the college is sensitive to the matters related to the aggrandizement prospect of the students. It Not only acts as a repository of information on job and career building opportunities but also organizes seminars the professionals of outstanding repute interact with the students and offer them solid and sound advice.

1)The college runs two job oriented courses –

2)Insurance Management [UGC sponsored] and

Computerized Accounting, Taxation and Project Management [Certificate course]. The second one is self-financed.

The career counseling cell Not only acts as a storehouse of information for guiding the students towards finding proper employment for themselves, but also arranges seminars on career building issues with a view to appraising the students of the available prospects in the job market per se.

Refer to 5.2.1

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The faculties identify the students who are at the risk of dropout based on interactions in class, monitoring their academic

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Sports facility available for Students

1. All Athletic Games Ground available
2. Cricket Ground
3. Kabadi Ground
4. Volleyball Ground
5. Throw ball Ground
6. Football Ground
7. Hockey Ground
8. Kho kho Ground
9. Basket ball Ground
10. Indoor Games

- a) Badminton
- b) Chess
- c) Carom
- d) Table tennis
- e) Ball badminton
- f) Gym

Participated University level Sports in 2015-16

1. Athletic

a) Running

100mtrs

200mtrs

400mtrs

1500mtrs

400mtrs Hurdles

20kms Walk

400mtrs Relay | jai sri gurudev |

4*400mtrs Relay

- b) Long Jump
- c) High Jump
- d) Triple Jump
- e) Shot put

f) Disk throw

g) Jawalin Throw

2. Kabbaddi

3. Cricket

4. Volley ball

5. Throw ball

6. Chess

- In the year 2014-15 our college participated in inter college cricket competition in Reva college and won the Championship.
- In the year 2015-16 our college participates inter college chess and won the 5 prizes.

Cultural

1. Ethnic Day

2. BGS JNANA KALAA MELA - An inter-collegiate cultural and management fest

a) Mehandi

b) Cook without fire

c) Solo singing

d) Drawing

e) Collage

f) Pot painting

g) Fashion show

- h) Vegetable Carving
- i) Bridal makeup
- j) Quiz
- k) Best out of waste
- a) Finance event
- b) HR event
- c) Marketing event
- d) Solo singing
- e) Skit
- f) Group dance

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Achievements

This is the information given related to student participated and won the prizes in management and cultural fest held at different colleges.

1. 2012-13

Students won the prize in the Reva institute in different events.

2. 2013-14

Students won the prize in the Reva college

3. 2014-15

Students participate and won the prize in Nagarjuna college.

4. 2015-16

Students participate in different colleges and won the No of prizes they are

a) Won the championship in Aditya Institute of Management Studies

b) Won the prizes at Sindi college

c) Won the prizes at Bhagavan mahaveer Jain college KGF

d) Won the prizes at Sheshadri puram college, Yelahanka.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The graduates of the college visit their respective departments and feedback is taken from them. The feedback is analyzed by the IQAC and necessary measures are taken to improve the quality of education, teaching and infrastructure.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The students are encouraged to contribute to the departmental wall magazines. They can also submit their articles which will be published in the college prospectus.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

No such council or body available in the college as of Now.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

There is a student representative in every important academic and administrative body. There is a Class Representative for every class who ensures smooth functioning of the class and maintains a relation between the students and the faculty members. Students actively take part in organization of all activities and events in the college.

Following is a list of bodies which have student representatives:

Cultural

Games & Sports

Seminar

Magazine

Career Counselling Cell

Grievance Redressal

NSS

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The college has an alumni association. The alumni are called for meetings once a year. This is done from the year 2015. The former faculties of the college are called for functions in in which they can take part and also interact with other faculties and students.

Any other relevant information regarding Student Support and Progression which the college would like to include.

Nil

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision:

“To provide a comprehensive and par excellence education to young generation, to make the ever challenging global environment successful and to serve the society”

Mission

1. To provide an excellent learning environment for students
5. To develop critical thinking, effective communication and learning skills in the students
6. To promote the value of ethical behavior, responsibility and commitment
7. To recruit and retain a diverse faculty of qualified educators, providing them with environment and opportunity to flourish.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

There is No formal quality policy framed by the Governing Body, the highest decision making body of the College. However, the quality aspect of any execution on the part of the Governing Body is never compromised. As for instance, the Governing Body at the commencement of the academic session constitutes different Sub-committees and prescribes the major assignments to be carried out by these sub-committees during the academic session. The management duly considers available human, financial and infrastructural resources and probable constraints that may be encountered at the time of execution while framing the assignments. Therefore, it may be set an example of quality assurance of different activities to be achieved duly considering the reality.

In addition to above the GB also monitors the functioning of different sub-committees framed by the Teachers 'Council, which mainly takes care regarding maintenance of quality of academic services provided by the institutions to the students.

6.1.3. What is the involvement of the leadership in quality initiatives?

The college has an orientation program that is conducted before the starting of the session. The college has a management which has the Head of the Institution at its apex. The decisions are made after discussions with the Governing Body. The institutional plans are made and is monitored to make sure there are No deviations.

Feedback is taken from stakeholders such as students, alumni, to enhance different processes in the college.

Below are some of the policies that are followed by the college.

- Quality Policy – See Annexure 13
- Academic policy – See Annexure 13
- Computer Usage Policy – See Annexure 13
- Email usage policy – See Annexure 13
- Harassment Policy – See Annexure 13
- Inclusiveness Policy – See Annexure 13
- Green Policy – See Annexure 13

6.1.4. What are the procedures adopted by the IQAC with regard to quality initiatives?

From September, 2014 the IQAC of the College has been functioning in an organized way. After that period, it has contributed substantially in the process of formulating strategic plans of the institution initiated by the management. As it has been reiterated that formal quality policy is yet to be formulated in our institution, but quality issue is always taken care of by the management and IQAC through its involvement in the process of strategic planning by the management indirectly associate itself with assurance of maintaining quality aspect in the institution.

6.1.5. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

Different sub committees in the process of executing the existing plans of the institution encounter some changes in the academic and administrative field and those changes are duly communicated by different sub-committees to the management for consideration of the later in the process of formulating future plans of the institution.

6.1.6. Give details of the academic leadership provided to the faculty by the top management?

The departments are provided with complete autonomy for creating departmental academic calendar and examination schedules. In addition, field trips, educational tours etc. are decided by the departments. Complete autonomy is provided to the principal investigator for research projects.

6.1.7. How does the College groom leadership at various levels?

- a) There are many committees and sub-committees. Faculties are made coordinator and members of different committees.
- b) As per guideline from the Government and UGC, coordinators of some of the committees are changed on a rotational basis or seniority basis as applicable.

6.1.8. How does the College delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- a) Academic autonomy is provided to all the departments.
- b) There are a number of committees and sub committees in the College. Action plans are decided by the committees independently.
- c) IQAC has started taking quality initiatives in the institution and forwards its suggestions to the management for review and approval.

6.1.9. Does the College promote a culture of participative management? If „Yes“, indicate the levels of participative management.

The College promotes participative management culture. There are a number of committees, sub-committees in the College that contains faculty members, Non- teaching staff and the students. The Governing body and the IQAC also consist of members from faculties, Non - teaching staff.

6.2 Strategy Development and Deployment

6.2.1. Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

As already stated, that the institution does Not have any formally stated quality policy. However, at the time of deliberations made at different meetings of governing body, teachers 'council, sub-committees and departments primary consideration is given to the quality aspect of any plan to be executed at different levels of the institution. Review of such quality - oriented plans is also periodically made at different meetings and necessary modifications are made in designing future course of action.

6.2.2. Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

In our institution, plan for development is considered from two viewpoints – academic development and infrastructural development. Different aspects of academic development and necessary planning to achieve different academic goals are primarily made at the departmental levels and then such primary plans are approved by the GB of the College. The departments consider different perspectives in which our institution exists, for example intelligence, financial background of our students while making such academic plans. These perspectives are duly considered while designing an academic plan at the departmental level. Similarly, planning for infrastructural development is mainly done by the Building Committee. The sharing of common infrastructural resources is one important perspective which is dealt by the Coordination Committee, represented by members of both the Colleges. The financial perspective associated with such infrastructural development planning is also resolved through an unanimously settled coordination policy prescribed by such committee.

6.2.4. Give a broad description of the quality improvement strategies of the institution for each of the following

The college encourages the faculties to attend FDP's, seminars, conferences to learn new methods in teaching-learning. They are also encouraged to make use of ICT in teaching-learning.

Research and Development:

The college has a research committee. This committee encourages the faculties and students to take up research projects, participate in paper presentations etc.

Community engagement:

The college has Women's Cell, Eco club that conduct some awareness activities for the benefit of both the college and community.

6.2.5. How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- The academic activities are mainly carried on by different sub-committees formed by the Teachers 'Council. The reports of performances of different sub-committees are placed to the Principal by the Teachers 'Council at the end of the academic session. In turn the Principal communicates the extracts of such reports to the GB for their consideration and necessary action.
- The review of University results of our students is done by the Academic Subcommittee and Teachers 'Council. Observations of these two bodies are reported to the GB through the Principal.
- Guardians meetings are held in the College at regular intervals. Information regarding academic performance and attendance of students are reported to the guardians. In some cases, with a view to increase the awareness of guardians in respect of progress of students, faculties place the examined answer scripts for their necessary review. In course of interacting with the

guardians in such meetings, they are made aware regarding the initiatives taken by the College to promote extra-curricular activities by our students – publication of departmental wall magazine, departmental magazine, arrangement of students ‘seminar, educational tours etc.

- To supervise the financial affairs of the institution the GB constitutes a Finance Subcommittee. Reporting in respect of financial transactions made by the College is duly communicated to the GB.

6.2.6. How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The management takes initiative to encourage and support involvement of the staff can be understood from the following practices followed in the College:
- In the highest decision making body of the College staff members are substantially represented. In different meetings of the GB observations made by different staff members are given due weightage in the process of taking final decision.
- The decisions of the GB are executed through different sub-committees made by the GB itself and by the Teachers ‘Council. In most of such committees all levels of staff members are represented. This way the management encourages the involvement of staff in improving the effectiveness and efficiency of the institutional processes.
- The IQAC in its different initiatives regularly interacts with the teaching and Non-teaching staff and associate them in a systematic manner in executing different plans and programmes.

6.2.7. Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Resolution taken in G C Meeting

Subject: Discuss on Pay scale to the staff.

Resolution: The detailed discussion was held on the subject of pay scale. The body emphasized the need of providing pay scale by looking at the performance of each faculty member.

Subject: Improving Library Facilities.

Resolution: It is resolved to buy the books worth of one Lakh to cater to the need of the students.

Subject: Improving Business Lab.

Resolution: It is resolved to buy the latest language CD's relating to the Business Lab to enhance student knowledge.

Subject: Improving infrastructure facilities.

Resolution: It is resolved to improve the library by buying additional books and to buy some furniture required for class rooms and staff room. To equip the Business lab with the latest available CD's

Subject: Review of Placement.

Resolution: The board appreciated the efforts of institute in placing the students. Further, it is resolved to take the help of BGS central Placement cell for more effectiveness.

6.2.8. Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If „Yes“, what are the efforts made by the institution in obtaining autonomy?

Yes, the affiliating university makes a provision for according status of autonomy. However, the College has Not yet applied for availing the status of autonomy.

6.2.9. How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

There is a Grievance Redressal Committee in the College. At the entrance of the college, a complaint box is placed. Any complaint received is analyzed and appropriate actions are taken and finally the grievance is resolved by the Committee.

6.2.10. During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

There has been No instance of Court Case filed by and against the institute during the last four years.

6.2.11. Does the Institution have a mechanism for analyzing student feedback on institutional performance? If „Yes“, what was the outcome and response of the institution to such an effort Re: Curriculum, Teaching, Learning Resources

Feedback link is available in the College website. The feedback results are reviewed by the IQAC. Recommendations are forwarded to the Principal and the Management.

6.3. Faculty Empowerment Strategies

6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and Non-teaching staff?

Faculties are encouraged to engage themselves in Faculty Development Programs and other workshops. Faculties are allotted study leaves for those who are involved in active research. Advance ICT tools and techniques are made available for the faculties. Faculties actively participate in interdisciplinary projects and lectures that help to nurture the students. Workshops are also conducted for Non-teaching staff for ICT awareness.

6.3.2. What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Infrastructures such as Internet access in computer lab and in library is provided to faculties. Co-Operative Credit Society for faculty welfare has been adopted by the college. Autonomy to faculties is given for effective decentralized governance and to design teaching plans individually, so that the faculty empowerment initiative is ensured.

6.3.3. Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The academic appraisal of faculties for the purpose of promotion is done strictly as per UGC guidelines and Norms. As per rule the IQAC plays an important role in ensuring that performance appraisal parameter prescribed in the UGC Norms have been duly complied by the applicant.
- Academic assignments designated to different faculties are periodically appraised in departmental meetings and also by the Heads of different departments in the meeting of the Academic Sub-Committee. The GB seeks the reports from the Principal regarding the

performances of the students in the University examinations and in that way appraise the teaching efforts taken by the faculties.

- Faculties are also given responsibility to look after different teaching and extracurricular activities. Preparations of class routine, conducting examinations, holding seminars, pursuing cultural activities by the students are some examples in this respect. The performances of faculties in delivering these activities are also periodically reviewed in the meetings of the Teachers 'Council. At the end of academic session, in the Annual General Meeting of the Teachers 'Council the performances of the teachers representing different sub-committees are reviewed.
- The Principal supervises the performances of the Non-teaching staff by taking feedback from Head Clerk. In addition, the Principal in course of his regular interactions with Non-teaching staff monitors their performances and advises necessary measures for improving their performances.

6.3.4. What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

As stated above there is No formal performance appraisal system at individual level. Any suggestion required for improving the performance of any faculty and Non-teaching staff, is given informally by the Principal and subsequently, the Principal monitors the future performance of such staff member to whom improvements were suggested.

6.3.5. What are the welfare schemes available for teaching and Non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Teaching	PF
Non-teaching	PF

6.3.6. What are the measures taken by the Institution for attracting and retaining eminent faculty?

The faculties are recruited after discussion with the GC and the selection panel. The faculties are given importance by taking their inputs for the smooth functioning of the college etc.

6.4. Financial Management and Resource Mobilization

6.4.1. What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Accounts department: First division Clerk is appointed in the college, he takes care of the monitoring and efficient use of the available financial resources.

6.4.2. What are the institutional mechanisms for external and internal audit?

The college has a team of external auditors who do the audits every year

6.4.3. When was the last audit done and what are the major audit objections? Provide the details on compliance?

Statutory audit has been completed in respect of financial statement for the year 2014-15. No major audit objections have been made by the auditor.

6.4.4. What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of institutional receipts are the fee collected from students.

6.4.5. Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any)

As yet No such efforts have been made by the institution in securing additional funds.

6.5 Internal Quality Assurance System (IQAS)

6.5.1. Has the institution established an Internal Quality Assurance Cell (IQAC)?

1) If „Yes“, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The IQAC was established in September 2014. However, prior to that, for the past two years, the Teachers ‘ council has been monitoring both the quality assurance and enhancement aspects of the institution. Since IQAC started functioning in September, 2014, it has been extremely proactive in monitoring the quality initiatives that ensure comprehensive growth of the institution.

2) How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

The IQAC in the College has started functioning in a structured manner. Some of the decisions of the IQAC like on-line admission of students, proposal for promotion of some teachers (CAS) have been approved by the management and necessary steps for implementation have been taken.

3) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, the IQAC has external member in its committee. The member is significantly contributing the expertise by sharing expertise in enriching the functioning of IQAC. As the IQAC has started functioning afresh, it is taking the valuable inputs of external members in determining future course of action.

4) How do students and alumni contribute to the effective functioning of the IQAC?

Alumni Association is formed. Feedback is taken from them. There is a link placed in the college website for the same.

5) How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC has engaged members both from faculties and Non-teaching members. Members of the GB are also represented in the IQAC. They are invited formally in every meeting held by

the IQAC and different decisions taken by the IQAC are communicated to other members through such representatives.

6.5.2. Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If „Yes“, give details on its operationalization.

The quality assurance is perceived as growth enabler at the institution. Quality cells such as IQAC, Teachers ‘Council and other committees are part of quality assurance framework. At the commencing of every session academic calendar is designed for finer quality teaching. The HODs monitor the progress as per the academic calendar and arrange for additional classes as necessary. Administrative activities are monitored by the Principal and the College Management.

6.5.3. Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If „Yes“, give details enumerating its impact.

For effective implementation of quality procedures faculties are encouraged to participate in external workshops/in-house workshops, seminars, guest lectures and conferences. Regarding maintenance of quality in teaching HODs and Principal of the College give necessary suggestions to faculties. In addition, the institution runs computer awareness programme on different occasions particularly for its Non-teaching staff.

6.5.4. Does the institution undertake Academic Audit or other external review of the academic provisions? If „Yes“, how are the outcomes used to improve the institutional activities?

Every year Academic Audit is conducted in the institution. The record of classes allotted and actually taken by individual teachers is compiled by the Institutional Head and discussions on this issue are made in the Teachers ‘Council.

6.5.5. How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The University as the regulatory authority prescribe different rules with a view to enhancing quality in teaching learning process. These rules are in respect of maintaining minimum number of teaching days during an academic session, minimum number of weekly classes to

be taken on individual honors and general subjects, minimum percentage of classes by the students, holding prescribed number of internal and mid-term tests. All these quality assuring recommendations of the affiliating University are strictly adhered to in our institution.

6.5.6. What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

At the commencement of every session academic calendar is prepared for planning different teaching-learning processes. Then at the departmental level the HODs review the progress of different plans. The Academic Sub-Committee represented by all the HODs considers the progress of different departments and accordingly takes necessary measures. Finally, the Principal monitors the entire teaching-learning processes carried on in the institution on a regular basis by interacting with students, teachers and guardians. The GB being the highest decision making authority of the College also takes inputs from the Principal with a view to review the progress of different teaching-learning processes in the institution.

6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The academic calendar as the primary tool for achieving quality in teaching-learning process is communicated to all the students at the beginning of the academic session by uploading it in the College website. Also the Principal in person meets all the first year students and delivers messages regarding measures to be followed for maintaining quality in teaching-learning process. Immediately after the commencement of first year classes in the first meeting with the guardians of first year students, the Principal also communicates to the guardians the different quality related matters in order to seek their cooperation as also to achieve the quality initiatives of the institution. During informal interactions with former students, the Principal and the faculties inform such quality related initiatives and take their suggestions to increase their involvement with the institution.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1. Environment Consciousness

7.1.1. Does the Institute conduct a Green Audit of its campus and facilities?

The college conducts green audit. This has been from the year 2015.

Please refer the Annexure 16 for the report of the same

7.1.2 What are the initiatives taken by the college to make the campus ecofriendly?

Please refer to Annexure for audit reports and actions taken.

7.2. Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Innovation 1: The college frequently collects the feedback from each and every stakeholders of the college, to make this feedback system more effective the college has adapted to a new method called 360-degree feedback, where the feedback is collected from every person concerned with the college.

Innovation 2: The college has switched from Chalk and Talk method of teaching to ICT in teaching and learning, where everything is modernized and visualized which is more effective weapon for teaching for the lectures and an effective information for eth students to understand.

Innovation 3: Students are considered as the assets of the college hence mentoring is not subjected only in the college, it has taken a wide scope both offline and online.

Innovation 4: Laboratories is a place where the students explore, try and learn new things the college encourages each and every student in this aspect, it has a dedicated mathematics and statistics laboratory. It also has an economics laboratory both having ICT facilities, which helps the students collect and deal with worldwide information

Innovation 5: The College has a provision in view of the health of both the students and the lectures, so the college has a process where the students and faculty members are given health cards.

Innovation 6: To reduce the dropout rates the college has made an attempt of conducting the Psychological survey for knowing the reason behind it initiated by the Department of Psychology of our college.

7.3. Best Practices

7.3.1. Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Title: Environmental Awareness

Goal: The College is interested in the concept of the Go Green since the college has the acres of land which is full of greenery and well-furnished buildings, hence the college has a long standing commitment for environmental education and stewardship, it creates environmental awareness and focuses on bringing the fellow staff and students about keeping the environment green and clean.

The Context: The concept of 'Greening of Colleges' initiative focuses on the development of special green profiles and the integration of green issues in the college. It coordinates green issues into preparing programs. The college also tries to bring the external stakeholders as a part of the Go Green event through train-the-trainer programs for companies and supporting communities in improving their living conditions through green projects.

The Practice: The College ensures that the college premises is kept neat, green and clean. Hence for this many students and the faculties take up the initiative of cleaning the campus very frequently. Through the NSS Unit, college has installed waste-bin in all the floors of the campus. There are also separate bins for biodegradable and non-biodegradable waste.

Through regular campaigning the college maintains the green campus and also promotes the plantation of trees.

Evidence of Success: The College is full of trees and greenery in return where the plantation is nurtured by conducting regular campaigns to maintain the green campus which is in practice from years.

Problems Encountered and Resources Required: The College runs short with the effective sum of funds sometimes.

Name of the Institution: BGS Institute Of Management Studies

City/Town: Chickaballapur

Pin Code: 562101

Work Phone: 08156-263028

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Website: bgsims.org.in

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Practice #2

Title: Smart board teaching for some subjects.

Goal: Smart classrooms are engaged to handle few subjects.

- 1. Pedagogy:** Smart classrooms helps the students in learning effectively, along with this it also helps to upgrade and follow the new web based resource like, videos, graphs, maps, illustrations, graphs, PPT's etc. which makes the lectures more effective for the students to understand.
- 2. Effectiveness:** To make the presentation effective and to ensure that it reaches each and every student, and also to ensure that the students understand, by involving the students in the interactive sessions.
- 3. Revision:** It helps the students to revise the previous lessons, and also acts as the evidence for the conducted lessons for the lectures.
- 4. Common platform:** It creates a common platform for the students to learn and explore things, it also helps the students to gain confidence in the speech to.

The Context

Smart classrooms provide explore to the new modern methods. The audio and visuals are more attractive and more approachable. With the help of ICT students are able to grasp the topics more easily as it provides the real time scenario to them. Teachers try their level best to upgrade the quality of college in which ICT helps them a lot.

The Practice:

The college has a provision for the smart classes, which are currently engaged and also has an additional plan of adding few more classes. Faculties are always advised and encouraged to engage the classes through smart methods, by providing the required tools for it.

Evidence of Success:

The traditional method of Chalk and Talk holds back the percentage of students attending the classes while the modern method attracts the students, and the response form the students is very positive and effective, and the memory level of the students are quite high with this smart teaching method.

Problems Encountered and Resources Required:

Many of the students face the language problem due to the geographic regions where the students might be feeling difficult to catch few things, and Uninterrupted power supply breaks downs the flow of the teaching, but the college has the backup of power through UPS.

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Evaluative Report of the Departments of commerce

1. **Name of the department:** Department of Commerce
2. **Year of Establishment:** 2009
3. **Names of Programmes / Courses offered:** B. Com
4. **Names of Interdisciplinary courses and the departments/units involved:**
5. **Annual/ semester/choice based credit system (programme wise):**
Semester/CBCS
6. **Participation of the department in the courses offered by other departments:**
Involving subject experts in other department courses.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** nil
8. **Details of courses/programmes discontinued (if any) with reasons:** nil
9. **Number of Teaching posts**

	Sanctioned	Filled
Asst. Professors	01	01
Sr. Lecturers	02	02
Lecturers	10	10

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**
11. **List of senior visiting faculty :**
 1. Prof. Venkatesh. S, Asst.Professor, Dept of MBA, SJCIT
 2. Dr. Madhusudhan, BGS Science Academy.
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :20%**
13. **Student -Teacher Ratio: 26:1**
14. **Number of academic support staff (technical): sanctioned and filled - Nil**
15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

Sl. No	Title of the project	Period	Funding Agency	Amount Sanctioned INR
	NA			

18. Research Centre /facility recognized by the University: Nil

19. Publications:

20. Areas of consultancy and income generated: Nil

21. Faculty as members in a) National Committees b) International Committees c) Editorial Boards.... nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

23. Awards / Recognitions received by faculty and students - Secured Gold Medal from Banglore University by Final Year B. Com student during 2014-15.

24. List of eminent academicians and scientists / visitors to the department: Detail added in annexure.

25. Seminars/ Conferences/Workshops organized & the source of funding:

Details added in annexure.

26. Student profile course wise:

Department of B.Com course												
	2011-12			2012-13			2013-14			2014-15		
Class	1 st	2nd	3rd year	1st	2nd year	3rd	1st	2nd year	3rd year	1st	2nd year	3rd

	year	year		year		year	year			year		year
Students admitted	88	59	26	89	89	56	110	94	85	120	105	85
Students appeared for Exams	87	54	24	86	85	51	108	83	76	116	97	75
Pass %	33	81	54	33.72	44.7	92.15	23.14	69	83	74.13	75	59.79

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com	95%	5%	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NA

29. Student progression

Student progression	Against % enrolled
UG to PG	75%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	10%
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	15%

30. Details of Infrastructural

facilities

- a) Library:
- b) Internet facilities for Staff & Students:
- c) Class rooms with ICT facility:
- d) Laboratories:

- 31. **Number of students receiving financial assistance from college, university, government or other agencies:**
- 32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:**
details added in annexure
- 33. **Teaching methods adopted to improve student learning:**
- 34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**
- 35. **SWOC analysis of the department and Future plans:**

Strengths:

- ✓ Reputation of the institution.
- ✓ Qualified and Experienced faculty.
- ✓ A vast collection of the books in accordance to the academics.

Weakness:

- ✓ Faculty members perceive lack of time to undertake research activities.
- ✓ Lack of management activities in the college, since students are not showing the interest.

Opportunities:

- ✓ Tie up with the industries in accordance with the employment.
- ✓ Adding the Enrichment courses which are useful to the management studies.
- ✓ Increase the budget for book grants for the department keeping in mind the student book ratio.
- ✓ Develop a more equipped student mentoring system.

Challenges:

- ✓ The socio-cultural background of the pupils reveals that they come from vernacular speaking backgrounds and the medium of instruction being “English” introduces a linguistic disconnect among the students

Evaluative Report of the Departments of Business administration

1. **Name of the department:** Department of Business Administration
2. **Year of Establishment:** 2007
3. **Names of Programmes / Courses offered:** BBA
4. **Names of Interdisciplinary courses and the departments/units involved:**
5. **Annual/ semester/choice based credit system (programme wise):**
Semester/CBCS
6. **Participation of the department in the courses offered by other departments:**
Exchange facilities
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** nil
8. **Details of courses/programmes discontinued (if any) with reasons:** nil
9. **Number of Teaching posts**

	Sanctioned	Filled
Asst. Professors	01	Nil
Sr. Lecturer	01	01
Lecturer	06	06

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr.Ravichandra.R	MBA	HOD	Finance	4yrs	

Smt.Kamala.N	MA,M.Ed	Lecturer	Kannada	5yrs	
Mr.Manjunath.M.R	BE,MBA	Lecturer	Computer Science/Finance &HR	4yrs	
Mr.Krishna Murthy.B.N	MBA	Lecturer	Finance & HR	2.11yrs	
Mr.Girish Kumar.H.V	MBA	Lecturer	Finance	2.5yrs	
Smt.Mamath.N	MBA	Lecturer	Finance	2yrs	

11. **List of senior visiting faculty** : Ms. Farhana Begum, MA(Eng)
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty** :10%
13. **Student -Teacher Ratio**: 26:1
14. **Number of academic support staff (technical)**: sanctioned and filled - nil
15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.** :
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**: nil
17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**

Sl.No	Title of the project	period	Funding Agency	Amount Sanctioned INR
	NA			

18. **Research Centre /facility recognized by the University**: Nil
19. **Publications**: Nil
20. **Areas of consultancy and income generated**: nil

21. Faculty as members in a) National Committees b) International Committees c) Editorial Boards....

Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: 100%

23. Awards / Recognitions received by faculty and students - Nil

24. List of eminent academicians and scientists / visitors to the department: nil

25. Seminars/ Conferences/Workshops organized & the source of funding:

26. Student profile course wise:

BBA

Department of B.B.M course												
	2011-12			2012-13			2013-14			2014-15		
Class	1 st year	2nd year	3rd year	1st year	2nd year	3rd year	1st year	2nd year	3rd year	1st year	2nd year	3rd year
Students admitted	82	94	65	76	69	81	57	71	64	72	54	60
Students appeared for Exams	80	83	64	67	61	76	55	66	59	65	50	54
Pass %	34	60	66	23.88	49.18	75	22	15	68	49.13	46	48.14

| jai sri gurudev |

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BBA	95%	4%	<1%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NA

29. Student progression

Student progression	Against % enrolled
UG to PG	75%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	15%
Entrepreneurship/Self-employment	10%

30. Details of Infrastructural facilities

- a) Library:
- b) Internet facilities for Staff & Students:
- c) Class rooms with ICT facility:
- d) Laboratories:

31. Number of students receiving financial assistance from college, university, government or other agencies: NIL

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

33. Teaching methods adopted to improve student learning:

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

35. SWOC analysis of the department and Future plans:

Strengths:

- ✓ Experienced staff.
- ✓ Strong team of students and lectures in solving problems.
- ✓ Excellent Coordination between the lectures and students.

- ✓ Regular assessment of students through unit tests, seminar presentations, assignments etc.
- ✓ A vast collection of the books in accordance to the academics.
- ✓ Placements.

Weakness:

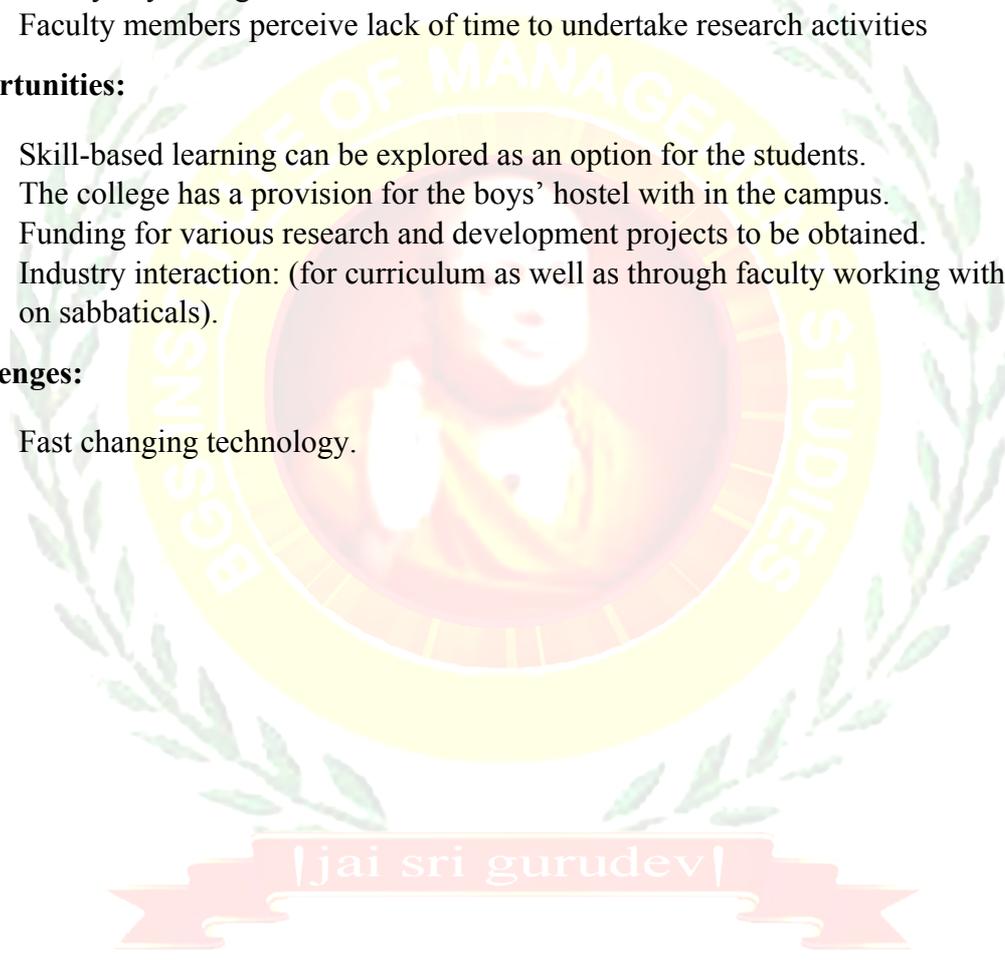
- ✓ Lack of PH. D holders, where the college is encouraging the existing staff to take up the course in the part time.
- ✓ Less interest of the students in taking up the minor projects, the college is also providing the students a provision of funds for taking up the projects.
- ✓ Hardly any linkages or collaborative academic and research activities.
- ✓ Faculty members perceive lack of time to undertake research activities

Opportunities:

- ✓ Skill-based learning can be explored as an option for the students.
- ✓ The college has a provision for the boys' hostel with in the campus.
- ✓ Funding for various research and development projects to be obtained.
- ✓ Industry interaction: (for curriculum as well as through faculty working with industry on sabbaticals).

Challenges:

- ✓ Fast changing technology.



Declaration of the Head of the Institution:

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

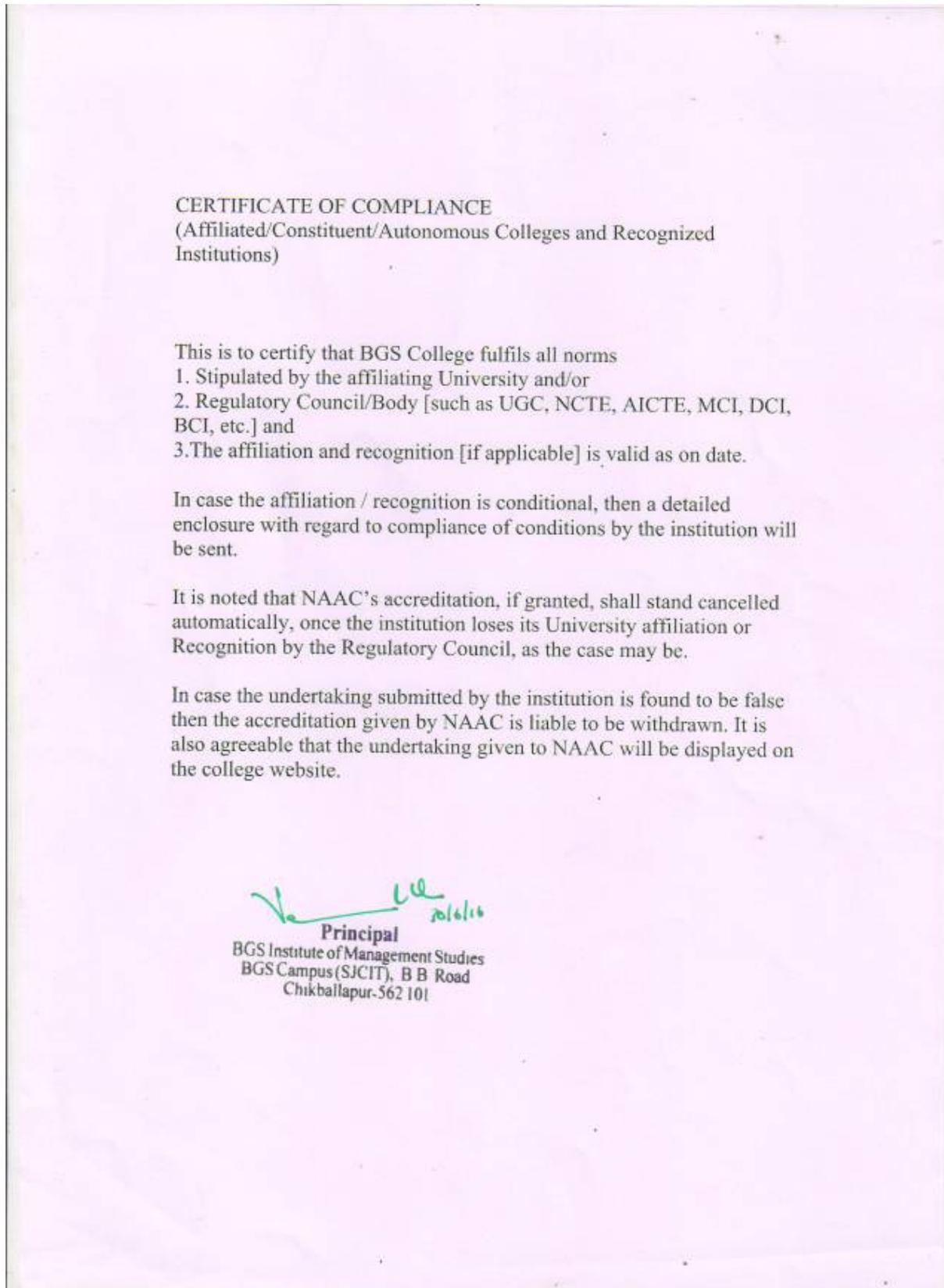

Signature of ~~Principal~~ Head of the institution with seal
BGS Institute of Management Studies
BGS Campus (SJCIT), B B Road
Chikballapur-562 101

Place: *Chikballapur*

Date: *30/06/16*



Certificate of Compliance:





University affiliation Certificate

