



Minutes of IQAC Meeting held on 7th April 2018

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Smt. Munilakshmi R
8. Miss. Sai Rama
9. Smt. Shailaja M
10. Mr. Anjan N
11. Smt. Archana M L
12. Smt. Vani V
13. Mr. Madhukar C P
14. Smt. Pavithra V
15. Smt. Ashwini N
16. Miss. Navyashree N
17. Miss. Bhavani N T
18. Smt. Jeevitha J R
19. Smt. Veena E
20. Mr. Venkateshmurthy S
21. Mr. Charan R
22. Mr. Ramesha A R
23. Mr. Chandra Mohan P

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the main purpose of conducting this meeting is to maintain Discipline among the students and Academic improvements of the students.

Minutes of Meeting:

- Class Teachers must make Phone Calls to the Parents and send messages to the parent's phone numbers relating to Attendance and Results.
- All the faculties must take the attendance at the beginning of the respective classes.
- Class teachers must take feedback from the students related to all the subjects.
- Those students who absent for 1st Internals for them giving Re-Test should be given for the final internal marks calculations.



Minutes of IQAC Meeting held on 2nd May 2018

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Smt. Munilakshmi R
8. Miss. Sai Rama
9. Smt. Shailaja M
10. Mr. Anjan N
11. Smt. Archana M L
12. Smt. Vani V
13. Mr. Madhukar C P
14. Smt. Pavithra V
15. Miss. Navyashree N
16. Miss. Bhavani N T
17. Smt. Shwetha M R
18. Smt. Jeevitha J R
19. Smt. Veena E
20. Mr. Venkateshmurthy S
21. Mr. Charan R
22. Mr. Ramesha A R
23. Mr. Chandra Mohan P

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the main purpose of conducting this meeting is finalizing the Final IA marks for BBA & B.com students and semester exams.

Minutes of Meeting:

- Final IA marks are calculated based on Average of Two Internal Marks, attendance and Assignments.
- 20 marks based on the Average of Two internal marks.
- 5 marks allotted for Attendance
- 5 marks allotted for Assignments
- Bangalore University 2nd, 4th and 6th Semester Examinations Commences on 18th May 2018
- Exam Coordinator Discussed about Exam Schedule, Invigilation Duties for Lecturers and Color of answer booklets issued to BBA, Bcom, BA, BSc, BCA.
- Invigilator must inspect the students ID Cards and Hall Ticket Before entering into the examination room.



Minutes of IQAC Meeting held on 5th July 2018

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Smt. Munilakshmi R
8. Miss. Sai Rama
9. Smt. Shailaja M
10. Mr. Anjan N
11. Smt. Vani V
12. Mr. Madhukar C P
13. Miss. Navyashree N
14. Miss. Bhavani N T
15. Smt. Archana M L
16. Mr. Charan R
17. Mr. Ramesha A R
18. Mr. Chandra Mohan P
19. Smt. Shwetha M R
20. Smt. Archana S R
21. Smt. Jeevitha J R
22. Smt. Veena E
23. Mr. Venkateshmurthy S
24. Mr. Avinash C

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the main purpose of conducting this meeting relating to Commencement of Semester classes and Class Teacher responsibility.

Minutes of Meeting:

- Appointed Class Teachers for all the semesters of BBA & B.com classes.
- 1st year class teachers must inform to the 1st year BBA & B.com students regarding date of commencing of classes.
- Discipline Committee proposed about college timings, student's dress code, Break timings, formal dress code on Wednesday, Uniform on Monday, Tuesday, Thursday and Friday and Informal dress code only on Saturday.
- Discipline Committee proposal has been accepted and implemented this for the present semester.
- 2nd and 3rd year class teachers should communicate regarding Registration of students for the current semester by submitting registration forms to the class teachers.
- Industrial visit coordinator conformed Industrial visit to UNIBIC Foods Pvt Ltd Bengaluru on 7th August 2018 for 3rd and 5th B.Com students.



Minutes of IQAC Meeting held on 18th July 2018

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Munilakshmi R
6. Miss. Sai Rama
7. Smt. Shailaja M
8. Mr. Anjan N
9. Smt. Vani V
10. Mr. Madhukar C P
11. Miss. Bhavani N T
12. Mr. Avinash C
13. Mr. Charan R
14. Mr. Ramesha A R
15. Smt. Archana M R
16. Smt. Jeevitha J R
17. Smt. Veena E
18. Mr. Venkatesh murthy S
19. Smt. Archana S R
20. Mr. Avinash C

Minutes of Meeting:

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the main purpose of conducting this meeting is to finalize Ground rules to be followed by the students.

- The maximum time to allow the students into the class 9.15 am and students should not come out between the class intervals. Students are allowed to come out of the class only in the break time.
- Uniform is must for the students to attend the classes and faculties should check the uniform when they enter into the class room.
- Uniform is must on Monday, Tuesday, Thursday and Friday. Non Uniform on Wednesday and Saturday. Formal Dress code on Wednesday and Informal Dress code on Saturday.
- Communication and slang of students should be observed and corrected.
- Students are not allowed for staffroom, doubts of students should be cleared in the class room.
- Staff should take the attendance of the students immediately once they enter the class room.
- Staff should arrange substitute faculty for the class when they take leave and they should compensate substitute class.
- Students should not be allowed to the class after the break of 11.10am and after 12.50pm.



Minutes of IQAC Meeting held on 1st August 2018

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Smt. Munilakshmi R
8. Miss. Sai Rama
9. Smt. Shailaja M
10. Mr. Anjan N
11. Smt. Archana M L
12. Smt. Vani V
13. Mr. Madhukar C P
14. Smt. Pavithra V
15. Smt. Ashwini N
16. Miss. Navyashree N
17. Miss. Bhavani N T
18. Smt. Shwetha M R
19. Smt. Jeevitha J R
20. Smt. Veena E
21. Mr. Venkateshmurthy S
22. Mr. Charan R
23. Mr. Ramesha A R
24. Mr. Chandra Mohan P
25. Smt. Archana S R
26. Mr. Avinash C

The meeting began with a welcome speech by Mr. Ravichandra R HOD Dept of Management and IQAC Coordinator. The main purpose of conducting this meeting is to set up IQAC committee, Composition of IQAC, objectives, functions, strategies, benefits.

With the presence of Dr. N SHIVARAMAREDDY, CAO, Prof. Doddegowda T C, Dean and Prof. Venkatesh Babu B R, Principal the composition of IQAC Committee has made the following and accepted the same.



Composition of IQAC	
Prof. VENKATESH BABU B R	CHAIR PERSON
Mr. RAVICHANDRA R	Coordinator
Mr. NARASIMHULU B	MEMBER
Mr. KRISHNAMURTHY B N	MEMBER
Smt. PAVITHRA V	MEMBER
Smt. NAVYASHREE N	MEMBER
Dr. N SHIVARAMAREDDY	ADMINISTRATIVE MEMBER
Mr. HARISHA M	OFFICE REPRESENTATIVE
Kum. KAVYASHREE J D	STUDENT REPRESENTATIVE
Mr. GANGADHAR	STUDENT REPRESENTATIVE
Kum. DEEKSHITHA S	ALUMNI REPRESENTATIVE
Mr. GOWTHAM GOWDA C	ALUMNI REPRESENTATIVE
Mr. RAMU M J	ADVOCATE LOCAL SOCIETY MEMBER
Mr. MUNIRAJU G	STAKE HOLDER

Composition of IQAC	
CATEGORY	NUMBER
CHAIR PERSON	01
ADMINISTRATIVE MEMBER	01
TEACHING MALE	03
TEACHING FEMALE	02
NON-TEACHING STAFF	01
STUDENTS	02
ALUMNI	02
LOCAL SOCIETY MEMBER	01
STAKE HOLDER	01

Industrial visit coordinator conformed Industrial visit to Dairy Day Ice Cream, Bengaluru on 27th August 2018 for 3rd semester B.Com students and on 28th August 2018 for 5th semester BBA students.



Minutes of IQAC Meeting held on 6th August 2018

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Ravichandra R HOD Dept of Management
4. Smt. Kamala N
5. Mr. Krishnamurthy B N
6. Smt. Munilakshmi R
7. Miss. Sai Rama
8. Smt. Shailaja M
9. Mr. Anjan N
10. Smt. Archana M L
11. Smt. Vani V
12. Mr. Madhukar C P
13. Smt. Pavithra V
14. Smt. Ashwini N
15. Miss. Navyashree N
16. Miss. Bhavani N T
17. Smt. Shwetha M R
18. Smt. Veena E
19. Mr. Venkateshmurthy S
20. Mr. Charan R
21. Mr. Ramesha A R
22. Mr. Chandra Mohan P
23. Smt. Archana S R
24. Mr. Avinash C

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the main purpose of conducting this meeting is to celebrate Cultural and Ethnic Day on 21/08/2018.

PART 'A'		PART 'B'	
Sl. No	EVENTS	Sl. No	EVENTS
1.	COOK WITHOUT FIRE	1.	RANGOLI
2.	MEHENDI	2.	GROUP DRAWING
3.	COLLAGE MAKING	3.	ESSAY WRITING
4.	DEBATE	4.	KANNADA PADA BANDA
5.	SOLO SINGING	5.	BRIDAL MAKE-UP
6.	VEGETABLE CARVING	6.	POT PAINTING
7.	FACE PAINTING	7.	ETHNIC WEAR OF DIFFERENT STATES OF INDIA



Minutes of IQAC Meeting held on 27th August 2018

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Smt. Munilakshmi R
8. Miss. Sai Rama
9. Smt. Shailaja M
10. Mr. Anjan N
11. Smt. Archana M L
12. Smt. Vani V
13. Mr. Madhukar C P
14. Smt. Pavithra V
15. Smt. Ashwini N
16. Miss. Navyashree N
17. Miss. Bhavani N T
18. Smt. Shwetha M R
19. Smt. Jeevitha J R
20. Smt. Veena E
21. Mr. Venkateshmurthy S
22. Mr. Charan R
23. Mr. Ramesha A R
24. Mr. Chandra Mohan P
25. Mr. Avinash C

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and informed everyone that the 'Letter of Intent' and other formalities have all been fulfilled.

A Research Committee was set up to organize/supervise research-related activities in the college involving and benefitting both students and faculty. The members are:

- ❖ Kum. Sai Rama, Coordinator
- ❖ Smt. Pavithra V, Member
- ❖ Mr. Ramesha A R, Member
- ❖ Smt. Munilakshmi R, Member

Industrial visit coordinator conformed Industrial visit to EMMVEE Solar Systems Pvt. Ltd Bengaluru on 6th September 2018 for 3rd semester BBA students and 26th September 2018 for 3rd semester B.Com students.



Minutes of IQAC Meeting held on 15th September 2018

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Smt. Munilakshmi R
8. Miss. Sai Rama
9. Smt. Shailaja M
10. Mr. Anjan N
11. Smt. Archana M L
12. Smt. Vani V
13. Mr. Madhukar C P
14. Smt. Pavithra V
15. Smt. Ashwini N
16. Miss. Navyashree N
17. Miss. Bhavani N T
18. Smt. Shwetha M R
19. Smt. Jeevitha J R
20. Smt. Veena E
21. Mr. Venkateshmurthy S
22. Mr. Charan R
23. Mr. Ramesha A R
24. Mr. Chandra Mohan P
25. Smt. Archana S R
26. Mr. Avinash C

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the main purpose of conducting this meeting is to Academic achievements and Conducting Bangalore University Inter Collegiate Badminton Tournament.

Minutes of Meeting:

- ❖ IQAC coordinator Mr. Ravichandra R was proposed that faculties must attend the seminar/workshop /FDP and prepare for National level Paper Presentations.
- ❖ Industrial visit coordinator conformed Industrial visit to SEBI Bengaluru on BBA and B.Com students on 26/October/2018 and COCA-COLA Company for 5th semester BBA students on 29/October/2018.
- ❖ Principal Appreciated the initiation taken by the BBA and B.com Students those who are all presented papers in National Level Students Conference held at Seshadripuram College, Seshadripuram Bengaluru on 28/August/2018.



- ❖ Principal also discussed about Conducting Bangalore University Inter Collegiate Badminton Tournament both Men and Women Categories.
- ❖ Red Cross Coordinator discussed in the meeting to organize Blood Donation Camp on 28/September/2018.



Minutes of IQAC Meeting held on 12th October 2018

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Miss. Sai Rama
8. Smt. Shailaja M
9. Mr. Anjan N
10. Smt. Archana M L
11. Smt. Vani V
12. Mr. Madhukar C P
13. Miss. Navyashree N
14. Miss. Bhavani N T
15. Smt. Shwetha M R
16. Smt. Archana S R
17. Smt. Veena E
18. Mr. Venkateshmurthy S
19. Mr. Charan R
20. Mr. Ramesha A R
21. Mr. Chandra Mohan P
22. Mr. Avinash C

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the Exam Committee Discussed about conducting Bangalore University semester exams Nov/Dec 2018

Minutes of Meeting:

- ❖ Syllabus completion for both BBA and B.Com on or before 5th November 2018.
- ❖ Submission of final IA marks to the University and allocation of IA marks to the students.
- ❖ Time Table of Semester exam.
- ❖ Finalization of Attendance calculations.



Minutes of IQAC Meeting held on 15th November 2018

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Miss. Sai Rama
8. Mr. Anjan N
9. Smt. Archana M L
10. Smt. Vani V
11. Miss. Navyashree N
12. Miss. Bhavani N T
13. Smt. Shwetha M R
14. Smt. Archana S R
15. Mr. Venkateshmurthy S
16. Mr. Charan R
17. Mr. Ramesha A R
18. Mr. Chandra Mohan P
19. Mr. Avinash C

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the Exam Committee Discussed about conducting Bangalore North University semester exams Nov/Dec 2018

Minutes of Meeting:

- ❖ Discussed examination pattern of Bangalore North University.
- ❖ Submission of final IA marks to the University and allocation of IA marks to the students.
- ❖ Time Table of Semester exam.
- ❖ Finalization of Attendance calculations.
- ❖ Exam coordinator given instructions to the lecturers regarding issue of BNU booklets, instructions given to the students in the exam hall by the room invigilator, how to write the exam dairy by the room invigilator.
- ❖ Room invigilator must give proper instructions to bring ID cards and Hall Ticket of the students to the exam hall.



Minutes of IQAC Meeting held on 12th December 2018

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Smt. Munilakshmi R
8. Miss. Sai Rama
9. Mr. Anjan N
10. Smt. Archana M L
11. Smt. Vani V
12. Mr. Madhukar C P
13. Smt. Pavithra V
14. Smt. Ashwini N
15. Miss. Navyashree N
16. Miss. Bhavani N T
17. Smt. Jeevitha J R
18. Smt. Veena E
19. Mr. Venkateshmurthy S
20. Mr. Charan R
21. Mr. Ramesha A R
22. Mr. Chandra Mohan P
23. Avinash C

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the main purpose of conducting this meeting is Subject Allotment and work load distribution.

Minutes of Meeting:

- ❖ Principal allotted 2nd, 4th and 6th semester BBA and B.Com subjects to the faculties.
- ❖ 2nd, 4th and 6th semester BBA and B.Com class teachers appointed.
- ❖ C2C Coordinator, Internal Attendance Coordinator, Minutes of Meeting Coordinator, Cultural Coordinator, Industrial Visit Coordinator appointed by the Principal.
- ❖ Principal appointed Discipline committee, Time Table Committee, academic committee, exam committee



Minutes of IQAC Meeting held on 14th February 2019

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Smt. Munilakshmi R
8. Miss. Sai Rama
9. Smt. Vani V
10. Mr. Madhukar C P
11. Smt. Pavithra V
12. Miss. Navyashree N
13. Miss. Bhavani N T
14. Smt. Shwetha M R
15. Archana S R
16. Smt. Jeevitha J R
17. Smt. Veena E
18. Mr. Charan R
19. Mr. Ramesha A R
20. Mr. Chandra Mohan P
21. Mr. Avinash C

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the main purpose of conducting this meeting is to bring the discipline among the students and using mobile phones.

Minutes of Meeting:

- ❖ Discipline committee proposed that class teachers must collect mobile phones from the students every day in the first hour class and mobile phones must be returned after the last hours and for C2C students mobile phones must be returned after 5.00pm.
- ❖ Discipline committee also proposed that Faculties also should not use mobile phones especially in the class room.
- ❖ Principal discussed about final year BBA and B.com student's job fair which is organized on 20th February 2019 in Aadichunchanagiri, Nagamangala Tq, Mandya Dt. In this job fair more than 100 reputed companies are participating to provide job facilities to both BBA and B.Com students.



Minutes of IQAC Meeting held on 1st March 2019

The meeting was attended by the following members:

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Smt. Munilakshmi R
8. Miss. Sai Rama
9. Smt. Vani V
10. Mr. Madhukar C P
11. Smt. Pavithra V
12. Smt. Ashwini N
13. Miss. Navyashree N
14. Miss. Bhavani N T
15. Mr. Charan R
16. Mr. Ramesha A R
17. Mr. Chandra Mohan P
18. Smt. Shwetha M R
19. Mr. Venkateshmurthy S

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the Placement coordinator explained March month plan of Placement in the college.

Minutes of Meeting:

- ❖ M/S Square Yards Pvt Ltd visiting the college campus for the recruitment of BBA and B.com students on 6th March 2019.
- ❖ M/S Just Dial Ltd is visiting college to conduct a campus recruitment drive for BBA and B.Com on 16th March 2019.
- ❖ M/s PIN CLICK PVT. LTD is visiting college on 26th Mar 2019 (Tuesday) for a recruitment drive for 2019 batch BBA/B.com Students.
- ❖ M/s JOULES TO WATTS Ltd. is visiting college to conduct a campus recruitment drive for BBA/Bcom/Mcom/Bsc (2018 & 2019 batch Students) on 29th March 2019.



Minutes of IQAC Meeting held on 29th March 2019

The meeting was attended by the following members:

1. Prof. Venkatesh Babu B R, Principal
2. Prof. Doddegowda T C, Dean
3. Mr. Narasimhulu B HOD Dept of Commerce
4. Mr. Ravichandra R HOD Dept of Management
5. Smt. Kamala N
6. Mr. Krishnamurthy B N
7. Smt. Munilakshmi R
8. Miss. Sai Rama
9. Smt. Shailaja M
10. Mr. Anjan N
11. Smt. Archana M L
12. Smt. Vani V
13. Mr. Madhukar C P
14. Smt. Pavithra V
15. Smt. Ashwini N
16. Miss. Navyashree N
17. Miss. Bhavani N T
18. Smt. Shwetha M R
19. Smt. Jeevitha J R
20. Smt. Veena E
21. Mr. Venkateshmurthy S
22. Mr. Charan R
23. Mr. Ramesha A R
24. Mr. Chandra Mohan P

The meeting began with a welcome speech by Principal Prof. Venkatesh Babu B R and the Placement coordinator explained about number of students placed in the college in which the recruitment drives conducted in the month of March and also discussed the April Months Plan.

Minutes of Meeting:

- ❖ No Students placed in M/S Square Yards Pvt Ltd campus recruitment drive conducted on 6th march 2019.
- ❖ 15 students of BBA and B.com selected in M/S Just Dial Ltd campus recruitment drive conducted 16th March 2019.
- ❖ One student selected in M/s PIN CLICK PVT. LTD on 26th Mar 2019 (Tuesday) for a recruitment drive for 2019 batch BBA/B.com Students.



- ❖ 05 students of BBA and B.Com selected in M/s JOULES TO WATTS Ltd. in a campus recruitment drive for BBA/B.com/M.com/B.sc (2018 & 2019 batch Students) on 29th March 2019.
- ❖ M/s TOPPR PVT. LTD. is visiting college on 12th Apr 2019 (Friday) for a recruitment drive for 2019 batch /BBA & B.com Students.
- ❖ M/s BUZIBRAINS INDIA PRIVATE LIMITED is visiting BGS Institute of Management Studies to conduct a campus recruitment drive for /BBA/BBM/B.com 2019 batch Students on 20th April 2019.